

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
ANN GUERRA – Member-At-Large, Vice Chair
SUSAN HOEK – Nevada County Board of Supervisors
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

REGULAR MEETING AGENDA

An online meeting of the Nevada County Transportation Commission (NCTC) will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings.

The public is invited to participate in the Open Session of the meeting on

Wednesday, March 17, 2021 at 8:30 a.m.

This meeting is being held via Zoom and all attendees are muted by default.

To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/81509973761?pwd=QndtS2Z5M202bHFnWXM4b0wrSzQxdz09>

Webinar ID: **815 0997 3761** Online Password: **sFS6Ur**

To join the Zoom meeting by phone:

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

International numbers available: <https://us02web.zoom.us/j/81509973761?pwd=QndtS2Z5M202bHFnWXM4b0wrSzQxdz09>

Webinar ID: **815 0997 3761** Phone Password: **696192**

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email.

Please send your comments to nctc@nccn.net by **3:00 p.m. the day before the meeting date.**

Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words.

Oral Comments: Public Comment will be opened during the **Public Comment** time and for **each agenda item** in sequence. Please use the Zoom **“Raise Hand”** feature when the Chair announces the agenda item. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.

Phone attendees: **Press *9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.* and Executive Order N-29-20.

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

REGULAR MEETING: 8:30 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed. Adopt by roll call vote.

1. [Financial Reports:](#)

December 2020, January 2021

- Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. [NCTC Minutes:](#) January 19, 2021 Meeting

Recommendation: Approve.

3. [Revised Findings of Apportionment for FY 2020/21 and Preliminary Findings of Apportionment for FY 2021/22:](#) The Nevada County Auditor-Controller has sent the estimate of Local Transportation Fund (LTF) revenues for FY 2020/21 and has provided a preliminary estimate of LTF revenues for FY 2021/22. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of NCTC.

Recommendation: Adopt Resolution **21-03** approving the Revised Findings of Apportionment for FY 2020/21, and Resolution **21-04** approving the Preliminary Findings of Apportionment for FY 2021/22 by roll call vote.

4. [State Transit Assistance Preliminary Apportionments for FY 2021/22:](#) The attached table has been prepared by staff based on the State Controller's preliminary estimate of State Transit Assistance funds for FY 2021/22.

Recommendation: Approve the apportionment table as a basis for allocation from the State Transit Assistance Fund for FY 2021/22.

5. [Regional Transportation Mitigation Fee Inflation Adjustment:](#) See staff report.

Recommendation: Adopt Resolution **21-05**.

ACTION ITEMS

- 6. [Draft FY 2021/22 Overall Work Program](#): See staff report.
Recommendation: Provide comments.

- 7. [Assembly Bill 786](#): See staff report.
Recommendation: Take an oppose position.

INFORMATIONAL ITEMS

- 8. [Correspondence](#)
 - A. [Betty T. Yee, California State Controller, FY 2021-22 State of Good Repair Program Allocation Estimate](#), File 370.2.1, 1/28/21.

- 9. [Executive Director's Report](#)

- 10. [Project Status Reports](#):
 - A. [Caltrans Projects](#): Report prepared by Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

 - B. [The Town of Truckee's Transit operations](#): Report prepared by Kelly Beede, Truckee Administrative Analyst II.

 - C. [Nevada County Transit](#): Report prepared by Robin Van Valkenburgh, Transit Services Manager

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT REGULAR MEETING: May 19, 2021, via Zoom webinar.

ADJOURNMENT OF MEETING

This meeting agenda was posted 72 hours in advance of the meeting at the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net

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2021 NCTC MEETING SCHEDULE

JANUARY 19, 2021	<u>Online Webinar</u>
MARCH 17, 2021	<u>Online Webinar</u>
MAY 19, 2021	<u>Online Webinar</u>
JULY 21, 2021	<u>Online Webinar</u>
SEPTEMBER 15, 2021	<u>Online Webinar</u>
NOVEMBER 17, 2021	<u>Online Webinar</u>

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

Updated 11-14-17

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 st Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

DECEMBER

TOWN OF TRUCKEE (5805) LTF

16.54%

Cash Balance 12/01/20	\$884,759.80
Additions	\$44,070.99
Deductions	<u>\$127,323.50</u>
Cash Balance 12/31/20	\$801,507.29
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$846,314.98
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$509,294.00</u>
AMOUNT TO BE ALLOCATED	\$1,355,608.98
 Total Amount of Approved Allocations	 <u>\$509,294.00</u>
BALANCE Available for Allocation	\$846,314.98

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-31	Transit/Paratransit Operations	\$509,294.00	\$254,647.00	\$254,647.00

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
DECEMBER

PEDESTRIAN AND BIKE (5806) LTF
2.00%

Cash Balance 12/01/20	\$185,629.16
Additions	\$5,935.28
Deductions	<u>\$0.00</u>
Cash Balance 12/31/20	\$191,564.44

Budget and Allocations

Fund Balance 6/30/20	\$197,692.16
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$66,148.00</u>
AMOUNT TO BE ALLOCATED	\$263,840.16
Total Amount of Approved Allocations	<u>\$34,000.00</u>
BALANCE Available for Allocation	\$229,840.16

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Nevada City Boulder Street	\$34,000.00	\$34,000.00	\$0.00

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
DECEMBER

NEVADA COUNTY (5807) LTF
67.15%

Cash Balance 12/01/20	\$2,469,796.71
Additions	\$177,450.05
Deductions	<u>\$0.00</u>
Cash Balance 12/31/20	\$2,647,246.76
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,834,099.51
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$2,067,586.00</u>
AMOUNT TO BE ALLOCATED	\$4,901,685.51
 Total Amount of Approved Allocations	 <u>\$2,067,586.00</u>
BALANCE Available for Allocation	\$2,834,099.51

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Transit/Paratransit Operations	\$2,067,586.00	\$1,033,793.00	\$1,033,793.00

Nevada County Transportation Commission
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DECEMBER

GRASS VALLEY (5808) LTF

13.11%

Cash Balance 12/01/20	\$36,462.46
Additions	\$33,403.00
Deductions	<u>\$69,865.46</u>
Cash Balance 12/31/20	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$10,923.38
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$403,751.00</u>
AMOUNT TO BE ALLOCATED	\$414,674.38
Total Amount of Approved Allocations	<u>\$403,751.00</u>
BALANCE Available for Allocation	\$10,923.38

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-29	Transit/Paratransit Operations	\$403,751.00	\$172,236.11	\$231,514.89

**Nevada County Transportation Commission
 Monthly Financial Report FY 2020/21
 DECEMBER**

NEVADA CITY (5809) LTF
 3.20%

Cash Balance 12/01/20	\$8,899.50
Additions	\$8,152.77
Deductions	<u>\$17,052.27</u>
Cash Balance 12/31/20	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$2,671.23
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$98,545.00</u>
AMOUNT TO BE ALLOCATED	\$101,216.23

Total Amount of Approved Allocations	<u>\$98,545.00</u>
BALANCE Available for Allocation	\$2,671.23

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Transit/Paratransit Operations	\$98,545.00	\$42,043.32	\$56,501.68

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
DECEMBER

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 12/01/20	\$136,159.98
Additions	\$13,674.45
Deductions	<u>\$39,394.25</u>
Cash Balance 12/31/20	\$110,440.18

Budget and Allocations

Fund Balance 6/30/20	\$123,641.59
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$162,062.00</u>
AMOUNT TO BE ALLOCATED	\$285,703.59
Total Amount of Approved Allocations	<u>\$157,577.00</u>
BALANCE Available for Allocation	\$128,126.59

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Paratransit Operations	\$130,772.00	\$65,386.00	\$65,386.00
7/15/20 20-31	Truckee Paratransit Operations	\$26,805.00	\$13,402.50	\$13,402.50
	TOTAL	\$157,577.00	\$78,788.50	\$78,788.50

**Nevada County Transportation Commission
 Monthly Financial Report FY 2020/21
 DECEMBER**

**PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND
 SERVICE ENHANCEMENT PROGRAM - TRUCKEE (6318)**

Cash Balance 12/01/20	\$69,743.88
Additions	\$174.49
Deductions	<u>\$0.00</u>
Cash Balance 12/31/20	\$69,918.37
Amount Approved for Projects	\$54,981.35
Interest Accrued*	<u>\$14,937.02</u>
Total Available	\$69,918.37

DATE/RESO	PROJECT	AMOUNT AVAILABLE FOR THE PROJECT	TTD ACTIVITY Accrual	BALANCE
9/18/13 13-32	NextBus Technology	\$149,390.30	\$94,408.95	\$54,981.35

*In order for Truckee to utilize the interest earned, a project change request will have to be submitted to the state.

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21

DECEMBER

NCTC Administration & Planning (6327)

Cash Balance 12/01/20	\$162,397.48
Additions	\$198,256.18
Deductions	<u>\$168,104.42</u>
Cash Balance 12/31/20	\$192,549.24

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/20	\$134,972.33
Estimated Revenue	<u>\$1,354,016.84</u>
AVAILABLE FOR ALLOCATION	\$1,488,989.17
Total of Approved Allocations	<u>\$1,354,016.84</u>
BALANCE AVAILABLE FOR ALLOCATION	\$134,972.33

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$177,543.10	\$88,946.22	\$88,596.88	50.10%
	Indirect	\$32,678.55	\$12,694.34	\$19,984.21	38.85%
	Consultant Human Resources	\$5,000.00	\$1,827.50	\$3,172.50	36.55%
1.2	<u>TDA Admin.</u>				
	NCTC Staff	\$191,339.61	\$87,371.48	\$103,968.13	45.66%
	Indirect	\$35,217.93	\$12,233.31	\$22,984.62	34.74%
	Fiscal Audit	\$44,490.00	\$8,500.00	\$35,990.00	19.11%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$103,506.80	\$49,040.87	\$54,465.93	47.38%
	Indirect	\$21,054.25	\$6,998.48	\$14,055.77	33.24%
	Traffic Engineering	\$25,000.00	\$1,080.00	\$23,920.00	4.32%
	Local Agency	\$30,000.00	\$4,092.39	\$25,907.61	13.64%
	Traffic Counts	\$10,000.00	\$1,503.15	\$8,496.85	15.03%
2.1.2	<u>RTP Implementation VMT Thresholds</u>				
	NCTC Staff	\$3,478.49	\$978.78	\$2,499.71	28.14%
	Consultant	\$15,723.33	\$9,490.18	\$6,233.15	60.36%
2.1.5	<u>Regional Traffic Model Update</u>				
	NCTC Staff	\$7,402.78	\$6,712.14	\$690.64	90.67%
	Consultant	\$8,717.52	\$8,717.52	\$0.00	100.00%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$57,406.15	\$27,135.67	\$30,270.48	47.27%
	Indirect	\$11,515.14	\$3,723.47	\$7,791.67	32.34%
2.2.2	<u>GV SR 174-20 Intersection Analysis</u>				
	NCTC Staff	\$2,578.32	\$876.78	\$1,701.54	34.01%
	Consultant	\$8,616.87	\$0.00	\$8,616.87	0.00%
2.2.3	<u>Nevada City SR 49 Multimodal Corridor Plan</u>				
	NCTC Staff	\$2,577.48	\$785.43	\$1,792.05	30.47%
	Consultant	\$25,758.83	\$17,120.63	\$8,638.20	66.47%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$49,786.19	\$22,569.16	\$27,217.03	45.33%
	Indirect	\$13,675.40	\$4,148.88	\$9,526.52	30.34%
2.3.1	<u>Western Nevada County Transit Development Plan</u>				
	NCTC Staff	\$13,044.53	\$6,229.64	\$6,814.89	47.76%
	Consultant	\$57,474.26	\$12,501.53	\$44,972.73	21.75%
2.3.2	<u>NevCo Coordinated Public Transit-Human Services Plan Update</u>				
	NCTC Staff	\$11,467.95	\$4,112.12	\$7,355.83	35.86%
	Consultant	\$36,436.32	\$9,687.25	\$26,749.07	26.59%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$58,286.77	\$28,356.75	\$29,930.02	48.65%
	Indirect	\$17,957.73	\$4,607.08	\$13,350.65	25.66%
	Rural Counties Task Force	\$2,000.00	\$1,000.00	\$1,000.00	50.00%
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$9,277.84	\$2,685.56	\$6,592.28	28.95%
	ALUC Reviews	\$15,000.00	\$0.00	\$15,000.00	0.00%
2.4.3	<u>READY Nevada County</u>				
	NCTC Staff	\$30,000.00	\$6,575.39	\$23,424.61	21.92%
	Consultant	\$125,156.00	\$0.00	\$125,156.00	0.00%
	Contingency	\$94,848.70	\$0.00	\$94,848.70	0.00%
	TOTAL ALL WORK ELEMENTS	\$1,354,016.84	\$452,301.70	\$901,715.14	33.40%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

DECEMBER

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 12/01/20	\$1,312,615.12
Additions	\$3,137.12
Deductions	\$0.00
Cash Balance 12/31/20	\$1,315,752.24

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2020/21**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2019/20	COLLECTED/EXPENDED 2020/21	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,261,616.18	\$0.00	\$2,261,616.18
Nevada City	\$147,606.11	\$0.00	\$147,606.11
Nevada County	\$4,531,372.80	\$127,984.72	\$4,659,357.52
Total	\$6,940,595.09	\$127,984.72	\$7,068,579.81
Interest	\$196,640.32	\$10,472.08	\$207,112.40
Expenditures	\$5,959,939.98	\$0.00	\$5,959,939.98
TOTAL	\$1,177,295.44	\$138,456.80	\$1,315,752.24

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION AS OF 7/1/20	EXPENDED YTD Accrual Basis	BALANCE
5/15/19 Reso 19-20	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,026,057.28	\$473,942.72	\$0.00	\$473,942.72
TOTAL		\$5,891,462.84	\$2,286,318.82	\$3,605,144.02	\$0.00	\$3,605,144.02

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
DECEMBER

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 12/01/20	\$2,621,486.88
Additions	\$6,340.79
Deductions	<u>\$0.00</u>
Cash Balance 12/31/20	\$2,627,827.67
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,418,098.97
Estimated STA Revenue	\$535,269.00
AMOUNT TO BE ALLOCATED	\$2,953,367.97
 Total Approved Allocations	 <u>\$1,453,712.00</u>
BALANCE Available for Allocation	\$1,499,655.97

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Transit/Paratransit Services	\$1,000,005.00	\$0.00	\$1,000,005.00
7/15/20 20-31	Truckee Transit/Paratransit Services	\$453,707.00	\$0.00	\$453,707.00
	TOTAL	\$1,453,712.00	\$0.00	\$1,453,712.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

DECEMBER

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 12/01/20	\$2,142,920.79
Additions	\$5,390.02
Deductions	<u>\$0.00</u>
Cash Balance 12/31/20	\$2,148,310.81
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,214,761.30
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,214,761.30
Total Amount of Approved Allocations	<u>\$1,277,675.50</u>
BALANCE Available for Allocation	<u>\$937,085.80</u>

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-33	GV 2019/20 Annual Street Rehab	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$240,000.00
7/15/20 20-33	GV 2020/21 Annual Street Rehab	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
7/15/20 20-34	Nev City Boulder Street Improvements	\$86,000.00	\$0.00	\$86,000.00	\$86,000.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$3,627.50	\$156,372.50	\$0.00	\$156,372.50
7/15/20 20-32	Nev Co 2020/21 General Maintenance	\$645,303.00	\$0.00	\$645,303.00	\$0.00	\$645,303.00
	TOTAL	\$1,281,303.00	\$3,627.50	\$1,277,675.50	\$86,000.00	\$1,191,675.50

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

JANUARY

TOWN OF TRUCKEE (5805) LTF

16.54%

Cash Balance 01/01/21	\$801,507.29
Additions	\$46,608.37
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$848,115.66

Budget and Allocations

Fund Balance 6/30/20	\$846,314.98
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$509,294.00</u>
AMOUNT TO BE ALLOCATED	\$1,355,608.98

Total Amount of Approved Allocations	<u>\$509,294.00</u>
BALANCE Available for Allocation	\$846,314.98

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-31	Transit/Paratransit Operations	\$509,294.00	\$254,647.00	\$254,647.00

**Nevada County Transportation Commission
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 JANUARY**

**PEDESTRIAN AND BIKE (5806) LTF
 2.00%**

Cash Balance 01/01/21	\$191,564.44
Additions	\$6,053.55
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$197,617.99

Budget and Allocations

Fund Balance 6/30/20	\$197,692.16
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$66,148.00</u>
AMOUNT TO BE ALLOCATED	\$263,840.16
Total Amount of Approved Allocations	<u>\$34,000.00</u>
BALANCE Available for Allocation	\$229,840.16

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Nevada City Boulder Street	\$34,000.00	\$34,000.00	\$0.00

Nevada County Transportation Commission
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NEVADA COUNTY (5807) LTF
67.15%

Cash Balance 01/01/21	\$2,647,246.76
Additions	\$189,216.53
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$2,836,463.29
Budget and Allocations	
<u>Fund Balance 6/30/20</u>	\$2,834,099.51
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$2,067,586.00</u>
AMOUNT TO BE ALLOCATED	\$4,901,685.51
Total Amount of Approved Allocations	<u>\$2,067,586.00</u>
BALANCE Available for Allocation	\$2,834,099.51

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Transit/Paratransit Operations	\$2,067,586.00	\$1,033,793.00	\$1,033,793.00

Nevada County Transportation Commission
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GRASS VALLEY (5808) LTF

13.11%

Cash Balance 01/01/21	\$0.00
Additions	\$36,949.51
Deductions	<u>\$36,949.51</u>
Cash Balance 01/31/21	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$10,923.38
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$403,751.00</u>
AMOUNT TO BE ALLOCATED	\$414,674.38
Total Amount of Approved Allocations	<u>\$403,751.00</u>
BALANCE Available for Allocation	<u>\$10,923.38</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-29	Transit/Paratransit Operations	\$403,751.00	\$209,185.62	\$194,565.38

Nevada County Transportation Commission
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NEVADA CITY (5809) LTF

3.20%

Cash Balance 01/01/21	\$0.00
Additions	\$9,018.38
Deductions	<u>\$9,018.38</u>
Cash Balance 01/31/21	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$2,671.23
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$98,545.00</u>
AMOUNT TO BE ALLOCATED	\$101,216.23

Total Amount of Approved Allocations	<u>\$98,545.00</u>
BALANCE Available for Allocation	\$2,671.23

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Transit/Paratransit Operations	\$98,545.00	\$51,061.70	\$47,483.30

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

JANUARY

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 01/01/21	\$110,440.18
Additions	\$14,831.20
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$125,271.38

Budget and Allocations

Fund Balance 6/30/20	\$123,641.59
Revenue Revised Findings Auditor-Controller Reso 20-21 5/20/2020	<u>\$162,062.00</u>
AMOUNT TO BE ALLOCATED	\$285,703.59

Total Amount of Approved Allocations	<u>\$157,577.00</u>
BALANCE Available for Allocation	\$128,126.59

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Paratransit Operations	\$130,772.00	\$65,386.00	\$65,386.00
7/15/20 20-31	Truckee Paratransit Operations	\$26,805.00	\$13,402.50	\$13,402.50
	TOTAL	\$157,577.00	\$78,788.50	\$78,788.50

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

JANUARY

**PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND
SERVICE ENHANCEMENT PROGRAM - TRUCKEE (6318)**

Cash Balance 01/01/21	\$69,918.37
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$69,918.37
Amount Approved for Projects	\$54,981.35
Interest Accrued*	<u>\$14,937.02</u>
Total Available	\$69,918.37

DATE/RESO	PROJECT	AMOUNT AVAILABLE FOR THE PROJECT	TTD ACTIVITY Accrual	BALANCE
9/18/13 13-32	NextBus Technology	\$149,390.30	\$94,408.95	\$54,981.35

*In order for Truckee to utilize the interest earned, a project change request will have to be submitted to the state.

Nevada County Transportation Commission
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JANUARY

NCTC Administration & Planning (6327)

Cash Balance 01/01/21	\$192,549.24
Additions	\$110,801.43
Deductions	<u>\$148,914.17</u>
Cash Balance 01/31/21	\$154,436.50

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/20	\$134,972.33
Estimated Revenue	<u>\$1,449,103.82</u>
AVAILABLE FOR ALLOCATION	\$1,584,076.15
Total of Approved Allocations	<u>\$1,449,103.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$134,972.33

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$177,543.10	\$123,246.59	\$54,296.51	69.42%
	Indirect	\$32,005.74	\$13,699.27	\$18,306.47	42.80%
	Consultant Human Resources	\$5,000.00	\$1,827.50	\$3,172.50	36.55%
1.2	<u>TDA Admin.</u>				
	NCTC Staff	\$191,339.61	\$118,436.73	\$72,902.88	61.90%
	Indirect	\$34,492.85	\$13,164.11	\$21,328.74	38.16%
	Fiscal Audit	\$44,490.00	\$8,500.00	\$35,990.00	19.11%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$103,506.80	\$63,545.58	\$39,961.22	61.39%
	Indirect	\$20,620.77	\$7,413.68	\$13,207.09	35.95%
	Traffic Engineering	\$25,000.00	\$9,325.00	\$15,675.00	37.30%
	Local Agency	\$30,000.00	\$4,092.39	\$25,907.61	13.64%
	Traffic Counts	\$10,000.00	\$1,503.15	\$8,496.85	15.03%
2.1.2	<u>RTP Implementation VMT Thresholds</u>				
	NCTC Staff	\$3,478.49	\$978.78	\$2,499.71	28.14%
	Consultant	\$15,723.33	\$13,319.97	\$2,403.36	84.71%
2.1.5	<u>Regional Traffic Model Update</u>				
	NCTC Staff	\$7,402.78	\$6,712.14	\$690.64	90.67%
	Consultant	\$8,717.52	\$8,717.52	\$0.00	100.00%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$57,406.15	\$37,657.36	\$19,748.79	65.60%
	Indirect	\$13,997.79	\$4,016.18	\$9,981.61	28.69%
2.2.1	<u>RTMF Update</u>				
	NCTC Staff	\$15,086.98	\$0.00	\$15,086.98	0.00%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
2.2.2	<u>GV SR 174-20 Intersection Analysis</u>				
	NCTC Staff	\$2,578.32	\$876.78	\$1,701.54	34.01%
	Consultant	\$8,616.87	\$0.00	\$8,616.87	0.00%
2.2.3	<u>Nevada City SR 49 Multimodal Corridor Plan</u>				
	NCTC Staff	\$2,577.48	\$785.43	\$1,792.05	30.47%
	Consultant	\$25,758.83	\$17,120.63	\$8,638.20	66.47%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$49,786.20	\$31,891.69	\$17,894.51	64.06%
	Indirect	\$13,393.84	\$4,439.78	\$8,954.06	33.15%
2.3.1	<u>Western Nevada County Transit Development Plan</u>				
	NCTC Staff	\$13,044.53	\$7,234.70	\$5,809.83	55.46%
	Consultant	\$57,474.26	\$20,076.50	\$37,397.76	34.93%
2.3.2	<u>NevCo Coordinated Public Transit-Human Services Plan Update</u>				
	NCTC Staff	\$11,467.95	\$4,447.14	\$7,020.81	38.78%
	Consultant	\$36,436.32	\$16,266.36	\$20,169.96	44.64%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$58,286.77	\$41,727.24	\$16,559.53	71.59%
	Indirect	\$17,588.00	\$5,034.10	\$12,553.90	28.62%
	Rural Counties Task Force	\$2,000.00	\$1,000.00	\$1,000.00	50.00%
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$9,277.84	\$4,093.79	\$5,184.05	44.12%
	ALUC Reviews	\$15,000.00	\$0.00	\$15,000.00	0.00%
2.4.3	<u>READY Nevada County</u>				
	NCTC Staff	\$30,000.00	\$7,216.08	\$22,783.92	24.05%
	Consultant	\$125,156.00	\$2,849.70	\$122,306.30	2.28%
	Contingency	\$94,848.70	\$0.00	\$94,848.70	0.00%
	TOTAL ALL WORK ELEMENTS	\$1,449,103.82	\$601,215.87	\$847,887.95	41.49%

Note: Totals may not equal addition of amounts in columns due to rounding.

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REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 01/01/21	\$1,315,752.24
Additions	\$150,732.24
Deductions	\$0.00
Cash Balance 01/31/21	\$1,466,484.48

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2020/21**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2019/20	COLLECTED/EXPENDED 2020/21	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,261,616.18	\$0.00	\$2,261,616.18
Nevada City	\$147,606.11	\$0.00	\$147,606.11
Nevada County	\$4,531,372.80	\$278,716.96	\$4,810,089.76
Total	\$6,940,595.09	\$278,716.96	\$7,219,312.05
Interest	\$196,640.32	\$10,472.08	\$207,112.40
Expenditures	\$5,959,939.98	\$0.00	\$5,959,939.98
TOTAL	\$1,177,295.44	\$289,189.04	\$1,466,484.48

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION AS OF 7/1/20	EXPENDED YTD Accrual Basis	BALANCE
5/15/19 Reso 19-20	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,026,057.28	\$473,942.72	\$0.00	\$473,942.72
TOTAL		\$5,891,462.84	\$2,286,318.82	\$3,605,144.02	\$0.00	\$3,605,144.02

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STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 01/01/21	\$2,627,827.67
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$2,627,827.67
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,418,098.97
Estimated STA Revenue	\$535,269.00
AMOUNT TO BE ALLOCATED	\$2,953,367.97
 Total Approved Allocations	 <u>\$1,453,712.00</u>
BALANCE Available for Allocation	\$1,499,655.97

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Transit/Paratransit Services	\$1,000,005.00	\$0.00	\$1,000,005.00
7/15/20 20-31	Truckee Transit/Paratransit Services	\$453,707.00	\$0.00	\$453,707.00
	TOTAL	\$1,453,712.00	\$0.00	\$1,453,712.00

**Nevada County Transportation Commission
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REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 01/01/21	\$2,148,310.81
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 01/31/21	\$2,148,310.81
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,214,761.30
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,214,761.30
Total Amount of Approved Allocations	<u>\$1,277,675.50</u>
BALANCE Available for Allocation	<u>\$937,085.80</u>

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-33	GV 2019/20 Annual Street Rehab	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$240,000.00
7/15/20 20-33	GV 2020/21 Annual Street Rehab	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
7/15/20 20-34	Nev City Boulder Street Improvements	\$86,000.00	\$0.00	\$86,000.00	\$86,000.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$3,627.50	\$156,372.50	\$0.00	\$156,372.50
7/15/20 20-32	Nev Co 2020/21 General Maintenance	\$645,303.00	\$0.00	\$645,303.00	\$0.00	\$645,303.00
	TOTAL	\$1,281,303.00	\$3,627.50	\$1,277,675.50	\$86,000.00	\$1,191,675.50

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING January 19, 2021

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 restrictions on public gatherings, on Tuesday, January 19, 2021. The meeting was held via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 8:30 a.m.

Members Present: Jan Arbuckle
 Andy Burton
 Ann Guerra*
 Susan Hoek
 Ed Scofield
 Duane Strawser
 Jan Zabriskie

Staff Present: Dan Landon, Executive Director
 Mike Woodman, Deputy Executive Director
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Chair Burton convened the Nevada County Transportation Commission meeting at 8:36 a.m.

Pledge of Allegiance
 Roll Call

PUBLIC COMMENT: There was no public comment.

PRESENTATION OF CERTIFICATE OF APPRECIATION

Chair Burton presented a Certificate of Appreciation to Dan Landon on the occasion of his upcoming retirement from his position of Executive Director at the Nevada County Transportation Commission. Chair Burton listed some of Mr. Landon's many accomplishments in his position as Executive Director, and commented on how Mr. Landon is universally respected for his leadership of this organization. Chair Burton opened the floor for comments from Commissioners and staff, many of whom expressed their appreciation of Mr. Landon's hard work and mentorship over his remarkable career.

**At this point, Commissioner Guerra left the meeting.*

CONSENT ITEMS

1. Financial Reports
October and November 2020
2. NCTC Minutes
November 18, 2020 NCTC Meeting Minutes
3. State Transit Assistance (STA) Reissued Apportionments FY 2020/21
Adopt revised table

ACTION: Approved Consent Items by roll call vote

MOTION: Arbuckle/ SECOND: Scofield

AYES: Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie (all except Minutes)

NOES: None

ABSENT: Guerra

ABSTAIN: None

ACTION ITEMS

4. Amendment 2 to the FY 2020/21 Overall Work Program
Resolution 21-01

This Amendment adds a project to update the Regional Transportation Mitigation Fee Program. Executive Director Landon said this program needs to be updated every five years in accordance with the Mitigation Fee Act of the State of California. As part of the update, the consultant will look at the projects that are included for funding, determine if they are still viable and appropriate, and recommend adjustments to the fees as necessary.

ACTION: Adopted Resolution 21-01 by roll call vote

MOTION: Strawser / SECOND: Arbuckle

AYES: Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie

NOES: None

ABSENT: Guerra

ABSTAIN: None

5. LTF Allocation Reserved in the Fund for Nevada County
Resolution 21-02

Executive Director Landon said Nevada County has received a grant that will allow them to purchase two electric vehicles and associated charging system equipment. Nevada County is asking to reserve that portion of their funds until the funds can be expended, probably in about two years. Funds will be drawn out of this allocation as an upfront payment and then be reimbursed. Through the Transportation Development Act, there is a provision in statute and regulation that allows a reserve in the LTF fund for a future capital purchase. This would then accomplish the cashflow that the county would need to purchase these buses, which will be an exciting addition to the fleet.

Robin Van Valkenburgh, Transit Services Manager for Nevada County, said the buses will be 35 foot, low floor, fully battery electric transit buses, with a seating capacity of about 28. Since they are low floor buses, the boarding of wheelchair users will take about 90 seconds, as compared to five to seven minutes with their current vehicles, a huge benefit in terms of operational performance and staying on time. The purchase of these vehicles also fits within the California Air Resources Board mandated plan for all transit agencies to purchase 100% zero emissions vehicles by 2040. That process needs to be started by 2026, so they are getting a jump on that, and considering the cost of these vehicles, that is a good thing. The plan is to put them on Route 1 between Nevada City and Grass Valley.

Commissioner Scofield commented he believed the grant for this project is coming from the Northern Sierra Air Quality District, and the money became available because Nevada County is a district with special air issues. Mr. Scofield recalled that traveling to Washington DC with Dan Landon to garner support for legislation impacting rural counties was one of the highlights of his career, and it made a positive impact.

ACTION: Adopted Resolution 21-02 by roll call vote
MOTION: Scofield / SECOND: Strawser
AYES: Arbuckle, Burton, Hoek, Scofield, Strawser, Zabriskie
NOES: None
ABSENT: Guerra
ABSTAIN: None

INFORMATIONAL ITEMS

6. Correspondence

- A. Betty T. Yee, California State Controller, Fiscal Year 2020-21 First Quarter State Transit Assistance Allocation, File 1370.0, 11/18/2020
- B. Betty T. Yee, California State Controller, Fiscal Year 2020-21 State of Good Repair Program First Allocation, File 370.2.1, 11/18/2020
- C. Greenhorn FireWise Community, State Route 49 Draft Safety Assessment Report, File 1200.4, 12/6/20
- D. Scott's Flat Pines Road Neighborhood – FireWise Community (in training), HWY 49 Safety Assessment, File 1200.4, 12/7/20

Executive Director Landon said the letters from the Greenhorn FireWise Community and Scott's Flat Pines Road Neighborhood relate to NCTC's READY Nevada County project, and staff is appreciative of the public input on that project. Chair Burton asked if emergency transportation and egress for seniors is factored into the READY Nevada County plan. Mr. Landon replied that evacuation will be a part of the discussion, maybe not so much specific routes identified, but there will be policies and procedures in play that will allow for appropriate egress or evacuation of all the components of the community. Chair Burton and Commissioner Arbuckle volunteered to participate in those discussions when those meetings happen.

Mike Woodman added that these comments were submitted on the draft State Route 49 Safety Assessment, and the groups were concerned that wildfire risks weren't taken into account as part of that planning effort conducted by Caltrans. However, that planning effort was triggered by collisions and fatalities within the corridor and that was the focus of the study. He agreed with the concerns raised about needing to address wildfire risk and how it relates to transportation, and those risks will be assessed as part of the READY Nevada County study. He believes Caltrans is responding to those comments, and NCTC staff will also be including information about their upcoming planning effort.

7. Executive Director's Report

- 2020 Annual Report

Executive Director Landon commented this is our annual highlights of the functioning of NCTC, and he is really pleased that NCTC has been able to have such an impact fiscally and project wise on the community.

8. Project Status Report

A. Caltrans Project Report

Caltrans District 3 Project Manager Sam Vandell reviewed the Caltrans Project Report. Caltrans is updating some of the language on the Nevada 49 Corridor Improvement Project report and environmental document to incorporate and address some of the comments and concerns received from the Firewise Community. They anticipate holding a public meeting on the project, working with Mike Woodman on the forum that will be used and how to best present the information to the public.

Mr. Vandell said the Highway 49 Safety Barrier project in Placer County has a target design completion date of March 2022, and they plan to present a public meeting later this year on that project.

The Acid Flats project on Highway 80 near Floriston at Truckee River Bridges, updating the bridge pieces and fiber optic, has a design target completion of August 2026. The Rumble Strips project on Highway 80 has a construction target date of spring 2022, and completion is targeted for December 2022.

Commissioner Scofield commented that at the Wolf/Combie accelerator lanes, the slower traffic, especially northbound, tend to use the accelerator lane, moving over to allow more traffic to go by. Mr. Vandell replied some people are unfamiliar with how those accelerator lanes work and how to best take advantage of them. He said hopefully traffic will slowly learn what is best, and Caltrans will keep an eye on it. Commissioner Scofield said he was excited about the upcoming project to add left turn lanes on Highway 49 at Round Valley and Deer Creek roads.

Commissioner Hoek commented that Caltrans started a really good clearing project on Highway 20 between Grass Valley and Penn Valley, and asked when it will be completed. Mr. Vandell replied Caltrans is trying to secure funding from a FEMA grant to do the clearing or thinning on Highway 20, as well as Highway 49 east of Nevada City.

Commissioner Strawser commented the rumble strips on the new construction on Highway 20 past

Smartsville are still being done the old way, about a foot in from the white line, about a foot wide, impacting the new shoulder. A cyclist going from Smartsville across the bridge has to jump into the traffic lane. In past meetings he discussed how rumble strips are done in Southern California, only four to six inches wide and part of the white shoulder line, but in this brand new project Caltrans has gone back to the dangerous type. Mr. Vandell thanked Commissioner Strawser for bringing that to his attention, and pointed out the rumble strip design is part of a standard plan that is approved statewide for Caltrans' use, and for use on projects. Any deviation from that standard plan is called a design exception that requires special approval to get through headquarters. The current standard plan has the rumble strips one foot off, and he believed there is no standard plan where the rumble strips are on the actual fog line itself. He said he can inquire further from safety or operations or the signing and striping divisions to see if there has been any consideration with that. Typically new shoulders do have an eight foot width which is standard on a two lane highway, but they do want to make sure they are considering multi-modal and shared use of the shoulders for pedestrians and bicycles.

Commissioner Strawser stated they have submitted photos, through NCTC, of examples near Santa Barbara that showed the rumble strip as part of the white line. A subcontractor in the area said they were incorporating that newer design in all of their projects. Mr. Vandell replied he would inquire about it. If it is being applied in that area as part of the new standard, then it should certainly be done here on any projects that have not reached completion on design. He said he would look into it and bring an update to the next meeting.

ACTION: None – Information only.

PRESENTATION OF CERTIFICATE OF APPRECIATION

Chair Burton presented a Certificate of Appreciation to Carolyn Wallace Dee on the occasion of her upcoming retirement from her position of Commissioner on the Nevada County Transportation Commission, thanking her for her contributions to the commission and expressing that she has always had the best interests of her constituents in mind. Chair Burton opened the floor for comments from Commissioners and staff, many of whom expressed their appreciation for Ms. Dee's courage, dedication and commitment during her tenure on the Commission.

9. Election of Officers:


It is the Commission's policy to elect a chair and vice chair for the year at the January meeting. Chair Burton opened the floor for nominations for the chair and vice chair for 2021.

Jan Arbuckle nominated Andy Burton as Chair of the Commission, and Ann Guerra as Vice Chair of the Commission. Commissioner Hoek seconded the nominations. The motion passed with a unanimous vote of the commissioners present.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regularly scheduled meeting of the NCTC will be March 17, 2021 at 8:30 a.m. via Zoom Webinar.

ADJOURNMENT OF MEETING: Chair Burton adjourned the meeting at 10:00 a.m.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Andrew Burton, Chair
Nevada County Transportation Commission

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 720.1, 1400

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Findings of Apportionment FY 2020/21, and Preliminary Findings of Apportionment FY 2021/22, Resolutions 21-03 and 21-04

DATE: March 17, 2021

RECOMMENDATION: Adopt Resolution 21-03, Revised Findings of Apportionment for FY 2020/21, and Resolution 21-04, Preliminary Findings of Apportionment for FY 2021/22.

BACKGROUND: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits "Findings of Apportionment" for all prospective claimants.

The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

California Code of Regulations Section 6655.5 provides that "the transportation planning agency may, at any time before the close of the fiscal year, issue a revised determination of apportionment based on a revised or updated estimate furnished by the county auditor pursuant to Section 6620."

The attached letter from the Nevada County Auditor-Controller to NCTC, dated February 1, 2021, provided the estimate of revenue expected to be received in the remaining months of FY 2020/21 (see Resolution 21-03), and reported an estimate of the amount of revenue available for allocation in FY 2021/22 (see Resolution 21-04). This information has been sent to NCTC claimants, to assist them in their budgeting process.

attachments

State of California
COUNTY OF NEVADA

MARCIA L. SALTER – Auditor-Controller

Auditor-Controller
950 Maidu Avenue
Nevada City CA 95959

(530) 265-1244
Fax: (530) 265-9843
Email: auditor.controller@co.nevada.ca.us

February 1, 2021

Mr. Michael Woodman, Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

Dear Mr. Woodman:

In accordance with Title 21, Section 6620, of the California Code of Regulations, the following figures are an estimate of the June 30, 2021 unallocated balance (Part I), and an estimate of the amount available for allocation in the fiscal year 2021-22 (Part II).

Part I

Beginning Balance, July 1, 2020		\$ 4,040,960
Sales and Use Tax	\$ 4,381,608	
Interest	51,000	
Total Revenue		4,432,608
Projected Total Available		8,473,568
Total Allocated (Estimated)		(8,473,568)
Estimated Unallocated Balance, June 30, 2021		<u>\$ 0</u>

Part II

Beginning Balance, July 1, 2021		\$ 0
Sales and Use Tax	\$ 4,469,241	
Interest	40,000	
Total Revenue		4,509,241
Projected total Available, 2021-22		\$4,509,241

Very truly yours,

Marcia L. Salter

Marcia L. Salter
Auditor-Controller

**RESOLUTION 21-03
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2020/21

WHEREAS, Section 6655.5 of the California Code of Regulations states, "the transportation planning agency may, at any time before the close of the fiscal year, issue a revised determination of apportionments based on a revised or updated estimate furnished by the county auditor pursuant to 6620"; and

WHEREAS, Section 6655.5 of the California Code of Regulations also states, that "any revenues to the fund for the fiscal year in excess of all moneys allocated, reserved, or retained in the fund as unallocated apportionments pursuant to Section 6655.1 shall be carried over and be available for apportionment and allocation in the following fiscal year"; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

Estimated LTF Available for FY 2020/21

Sales and Use Tax	\$4,381,608
Interest	\$51,000
Subtotal	\$4,432,608

Anticipated Allocations

Administration and Planning	-\$691,806
Pedestrian and Bicycles	-\$74,816
Community Transit Services	-\$183,299

Total Estimated FY 2020/21 LTF Available for Apportionment	\$3,482,686
---	--------------------

Area apportionments based on population: Population figures from State of California Department of Finance 2020 E-1 Report, May 2020

Jurisdiction	Estimated Population	Percent of Estimated Total*	Revised Apportionment**
Nevada County	65,881	67.15%	\$2,338,533
Grass Valley	12,865	13.11%	\$456,660
Nevada City	3,140	3.20%	\$111,458
<u>Truckee</u>	16,229	16.54%	\$576,034
TOTAL	98,114	100.00%	\$3,482,686

* Figures shown are rounded to two decimal places.

** Figures shown are rounded to nearest dollar

WHEREAS, the Revised Findings of Apportionment for FY 2020/21 have been adjusted to account for the apportionments carried forward from FY 2019/20.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission finds that the above Adjusted Apportionment for FY 2020/21 will be used as the basis for allocations throughout FY 2020/21, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 17, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

**RESOLUTION 21-04
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

PRELIMINARY FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2021/22

WHEREAS, Section 6644 of the California Code of Regulations requires that "prior to March 1, the transportation planning agency shall determine and advise all prospective claimants of the amounts of all area apportionments from the Local Transportation Fund (LTF) for the following fiscal year"; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$4,509,241 as the amount available for allocation in FY 2021/22; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

Estimated LTF Available for FY 2021/22

Sales and Use Tax	\$4,469,241
Interest	\$40,000
Subtotal	<u>\$4,509,241</u>

Anticipated Allocations

Administration and Planning	-\$795,277
Pedestrian and Bicycles	-\$74,279
Community Transit Services	<u>-\$181,984</u>

Total Estimated FY 2021/22 LTF Available for Apportionment **\$3,457,700**

Area apportionments based on population: Population figures from State of California Department of Finance 2020 E-1 Report, May 2020

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	65,881	67.15%	\$2,321,756
Grass Valley	12,865	13.11%	\$453,384
Nevada City	3,140	3.20%	\$110,659
<u>Truckee</u>	16,228	16.54%	\$571,902
TOTAL	98,114	100.00%	\$3,457,700

* Figures shown are rounded to two decimal places.

** Figures shown are rounded to nearest dollar.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2021/22. These apportionments will be used as the basis for allocations throughout FY 2021/22, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 17, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

CHART for Preliminary Findings Resolution 21-04 03/17/2021

		Ped. & Bike	CTS	Nev CO	Grass Valley	Nevada City	Truckee
Row #	Activity	5806	5810	5807	5808	5809	5805
1	6/30/20 Fund Balance	\$197,692	\$123,642	\$2,834,100	\$10,923	\$2,671	\$846,315
2	FY 2020/21 Allocations	(\$34,000)	(\$157,577)	(\$2,067,586)	(\$403,751)	(\$98,545)	(\$509,294)
2A	Allocation Reserved in the Fund			(\$2,460,653)			
3	FY 2020/21 Revised Estimate Reso 21-xx	\$74,816	\$183,299	\$2,338,533	\$456,660	\$111,458	\$576,034
4	Estimated Apportionment remaining as of June 30, 2021=Row 1 - Row 2+Row 3	\$238,508	\$149,364	\$644,394	\$63,832	\$15,584	\$913,055
5	Allocations returned to NCTC for 6 month Reserve						
6	Less 6 month Reserve FY20/21			(\$644,394)			(\$848,683)
7	FY 2021/22 Preliminary Findings of Apportionment Reso 21-04	\$74,279	\$181,984	\$2,321,756	\$453,384	\$110,659	\$571,902
8	Estimated Net Apportionment available for FY 2021/22 =Row 4+Row 5	\$312,787	\$331,348	\$2,321,755	\$517,216	\$126,243	\$636,274

**FY 2021/22
COMMUNITY TRANSIT SERVICE (CTS)
BID TARGETS**

Jurisdiction	Estimated Population	Population %	CTS Bid Targets
Grass Valley	12,865	13.11%	0*
Nevada City	3,140	3.20%	0*
Truckee	16,228	16.54%	\$ 30,100
Nevada County	65,881	67.15%	\$ 151,884
Total	98,114	100.00%	\$ 181,984

* Nevada County serves as transit operator for Grass Valley and Nevada City.

Population estimates from State Department of Finance 2020 E-1 Report, May 2020.

CTS estimate taken from NCTC Resolution 21-04.

PUC § 99275 – Community Transit Services Definition

(Added by Stats. 1976, Ch. 1348.)

(a) Claims may be filed with the transportation planning agency by claimants for community transit services, including such services for those, such as the disabled, who cannot use conventional transit services.

(b) For purposes of this article, “community transit services” means transportation services which link intracommunity origins and destinations.



BETTY T. YEE
California State Controller

January 28, 2021

County Auditors Responsible for State Transit Assistance Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2021-22 State Transit Assistance Allocation Preliminary Estimate

Enclosed is a preliminary summary schedule of State Transit Assistance (STA) funds estimated to be allocated for fiscal year (FY) 2021-22 to each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount of the PUC section 99314 allocation for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. PUC section 99314 allocations are based on the revenue amount for each STA-eligible operator, determined from annual reports submitted to the State Controller's Office (SCO) pursuant to PUC section 99243. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

According to the FY 2021-22 proposed California Budget, the estimated amount of STA funds budgeted is \$549,330,000. SCO anticipates the first quarter's allocation will be paid by November 30, 2021. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at msilvera@sco.ca.gov with any questions, or for additional information.

Sincerely,

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
2021-22 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE
SUMMARY
JANUARY 28, 2021

Regional Entity	PUC 99313 Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) Fiscal Year 2021-22 Estimate		PUC 99313 Funds from RTC Sections 6051.8(b), and 6201.8(b) Fiscal Year 2021-22 Estimate		PUC 99314 Fiscal Year 2021-22 Estimate	Total Fiscal Year 2021-22 Estimate
	A	B	C	D= (A+B+C)		
Metropolitan Transportation Commission	\$ 29,630,300	\$ 24,156,363	\$ 147,178,092	\$ 200,964,755		
Sacramento Area Council of Governments	7,442,082	6,067,223	4,760,134	18,269,439		
San Diego Association of Governments	3,683,165	3,002,733	1,636,098	8,321,996		
San Diego Metropolitan Transit System	9,032,853	7,364,113	6,736,124	23,133,090		
Tahoe Regional Planning Agency	408,668	333,171	43,403	785,242		
Alpine County Transportation Commission	4,343	3,541	619	8,503		
Amador County Transportation Commission	143,296	116,823	9,840	269,959		
Butte County Association of Governments	799,815	652,056	78,302	1,530,173		
Calaveras County Local Transportation Commission	171,239	139,604	3,829	314,672		
Colusa County Local Transportation Commission	83,301	67,912	6,793	158,006		
Del Norte County Local Transportation Commission	103,824	84,644	9,862	198,330		
El Dorado County Local Transportation Commission	658,409	536,774	83,433	1,278,616		
Fresno County Council of Governments	3,892,210	3,173,158	1,284,334	8,349,702		
Glenn County Local Transportation Commission	111,819	91,162	5,741	208,722		
Humboldt County Association of Governments	506,997	413,334	157,984	1,078,315		
Imperial County Transportation Commission	717,989	585,347	119,729	1,423,065		
Inyo County Local Transportation Commission	70,682	57,624	0	128,306		
Kern Council of Governments	3,489,794	2,845,086	390,260	6,725,140		
Kings County Association of Governments	584,228	476,297	42,693	1,103,218		
Lake County/City Council of Governments	243,568	198,571	24,054	466,193		
Lassen County Local Transportation Commission	109,663	89,403	9,011	208,077		
Los Angeles County Metropolitan Transportation Authority	38,691,503	31,543,589	90,982,247	161,217,339		
Madera County Local Transportation Commission	601,492	490,371	36,719	1,128,582		
Mariposa County Local Transportation Commission	68,715	56,021	3,520	128,256		
Mendocino Council of Governments	334,491	272,697	46,177	653,365		
Merced County Association of Governments	1,078,335	879,123	95,664	2,053,122		
Modoc County Local Transportation Commission	36,398	29,674	5,190	71,262		
Mono County Local Transportation Commission	51,209	41,748	136,175	229,132		
Transportation Agency for Monterey County	1,677,830	1,367,866	946,859	3,992,555		
Nevada County Local Transportation Commission	373,164	304,225	33,373	710,762		
Orange County Transportation Authority	12,149,229	9,904,766	7,945,808	29,999,803		
Placer County Transportation Planning Agency	1,203,299	981,000	318,607	2,502,906		
Plumas County Local Transportation Commission	69,450	56,619	20,590	146,659		
Riverside County Transportation Commission	9,288,987	7,572,929	2,795,969	19,657,885		
Council of San Benito County Governments	237,152	193,340	7,299	437,791		
San Bernardino County Transportation Authority	8,293,390	6,761,260	3,242,570	18,297,220		
San Joaquin Council of Governments	2,942,409	2,398,825	1,244,359	6,585,593		
San Luis Obispo Area Council of Governments	1,054,519	859,706	135,256	2,049,481		
Santa Barbara County Association of Governments	1,718,515	1,401,035	787,177	3,906,727		
Santa Cruz County Transportation Commission	1,031,600	841,021	1,682,069	3,554,690		
Shasta Regional Transportation Agency	677,171	552,070	65,472	1,294,713		
Sierra County Local Transportation Commission	12,175	9,925	857	22,957		
Siskiyou County Local Transportation Commission	169,102	137,862	13,083	320,047		
Stanislaus Council of Governments	2,121,174	1,729,306	218,809	4,069,289		
Tehama County Transportation Commission	247,710	201,948	9,383	459,041		
Trinity County Transportation Commission	51,528	42,009	3,674	97,211		
Tulare County Association of Governments	1,825,530	1,488,280	352,393	3,666,203		
Tuolumne County Transportation Council	208,870	170,283	9,799	388,952		
Ventura County Transportation Commission	3,205,808	2,613,563	945,567	6,764,938		
Subtotals	\$ 151,309,000	\$ 123,356,000	\$ 274,665,000	\$ 549,330,000		
State Totals		\$ 274,665,000	\$ 274,665,000	\$ 549,330,000		

STATE CONTROLLER'S OFFICE
2021-22 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE PUC 99314 ALLOCATION DETAIL
JANUARY 28, 2021

Regional Entity and Operator(s)	Revenue Basis	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) Fiscal Year 2021-22 Estimate A	Funds from RTC Sections 6051.8(b), and 6201.8(b) Fiscal Year 2021-22 Estimate B	Total Fiscal Year 2021-22 Estimate C= (A+B)
Mono County Local Transportation Commission Eastern Sierra Transit Authority	2,824,223	75,017	61,158	136,175
Transportation Agency for Monterey County Monterey-Salinas Transit	19,637,486	521,611	425,248	946,859
Nevada County Local Transportation Commission				
County of Nevada	369,077	9,803	7,992	17,795
City of Truckee	323,083	8,582	6,996	15,578
Regional Entity Totals	692,160	18,385	14,988	33,373
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	50,741	41,367	92,108
Orange County Transportation Authority	110,748,483	2,941,702	2,398,249	5,339,951
Regional Entity Subtotals	112,658,754	2,992,443	2,439,616	5,432,059
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	1,384,788	1,128,961	2,513,749
Regional Entity Totals	112,658,754	4,377,231	3,568,577	7,945,808
Placer County Transportation Planning Agency				
City of Auburn	21,830	580	473	1,053
County of Placer	5,410,141	143,704	117,156	260,860
City of Roseville	1,175,827	31,232	25,462	56,694
Regional Entity Totals	6,607,798	175,516	143,091	318,607
Plumas County Local Transportation Commission				
County of Plumas	346,829	9,212	7,511	16,723
County Service Area 12 - Specialized Service	80,198	2,130	1,737	3,867
Regional Entity Totals	427,027	11,342	9,248	20,590
Riverside County Transportation Commission				
City of Banning	208,349	5,534	4,512	10,046
City of Beaumont	318,557	8,462	6,898	15,360
City of Corona	426,555	11,330	9,237	20,567
Palo Verde Valley Transit Agency	175,762	4,669	3,806	8,475
City of Riverside - Specialized Service	493,635	13,112	10,690	23,802
Riverside Transit Agency	18,329,390	486,865	396,921	883,786
Sunline Transit Agency	11,506,078	305,625	249,163	554,788
Regional Entity Subtotals	31,458,326	835,597	681,227	1,516,824
Riverside County Transportation Commission - Corresponding to SCRRRA***	NA	704,663	574,482	1,279,145
Regional Entity Totals	31,458,326	1,540,260	1,255,709	2,795,969
Council of San Benito County Governments				
San Benito County Local Transportation Authority	151,384	4,021	3,278	7,299

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

STATE CONTROLLER'S OFFICE 2021/22 STATE TRANSIT ASSISTANCE FUND ALLOCATION ESTIMATE 1/28/2021

	Estimated Population	Population %	PUC 99313 Funds from RTC sections 7102(a)(3), 6051.8 (a), and 6201.8(a)	PUC 99313 Funds from RTC sections 6051.8(b), and 6201.8(b) (a)	PUC 99314	Total Fiscal Year 2020-21 Revised Estimate
NCTC			\$373,164.00	\$304,225.00		\$677,389.00
Grass Valley	12,865	13.11%			0*	
Nevada City	3,140	3.20%			0*	
Truckee	16,228	16.54%			\$17,795.00	\$17,795.00
Nevada County	65,881	67.15%			\$15,578.00	\$15,578.00
Total	98,114	100.00%			\$33,373.00	\$710,762.00

Population estimates were taken from NCTC Resolution 20-21, May 1, 2020

STA amounts were taken from the State Transit Assistance Fund Allocation Estimate prepared by the Office of the State Controller 01/28/2021.

* The portion of funds available to Grass Valley and Nevada City are included with Nevada County funds, because Nevada County is the transit operator for the current Joint Powers Agreement.

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Regional Transportation Mitigation Fee Inflation Adjustment, Resolution 21-05

DATE: March 17, 2021

RECOMMENDATION: Adopt Resolution 21-05 approving the rates for the inflation adjustment to the Regional Transportation Mitigation Fee (RTMF).

BACKGROUND: The RTMF 2016 Administrative Plan provides for an annual review to consider adjusting the fees to account for inflation of project costs. The Administrative Plan states, “The RTMF may, at NCTC’s discretion, be adjusted to account for the inflation of construction, right-of-way, acquisition, and design costs.” The Administrative Plan recommends that the RTMF should be reviewed annually and fee adjustments should be made based on the San Francisco Construction Cost Index (CCI) as reported in the *Engineering News-Record* (ENR) “20-City Construction Cost Index” for the 12-month period ending December of the prior year.

Staff has reviewed the San Francisco Construction Cost Index and recommends that NCTC approve the fee increase shown below:

ENR San Francisco CCI:	Dec-2019	12764.52
	Dec-2020	13168.76
	% Increase:	3.2%

2020 Fees:	Residential Development	Non-Residential Development
	\$435.50	\$76.91

2021 Recommended Fees: (with 3.2% increase)	Residential Development	Non-Residential Development
	\$449.44	\$79.37

**RESOLUTION 21-05
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF REGIONAL TRANSPORTATION MITIGATION FEE (RTMF)
INFLATION ADJUSTMENT**

WHEREAS, the *Regional Transportation Mitigation Fee 2016 Nexus Study Update Final Report*, and the *Regional Transportation Mitigation Fee 2016 Administrative Plan* were approved by Nevada County Transportation Commission on November 16, 2016; and

WHEREAS, the RTMF Administrative Plan states: “The RTMF may, at NCTC's discretion, be adjusted to account for the inflation of construction, right-of-way, acquisition, and design costs”; and

WHEREAS, the RTMF Administrative Plan recommends that the RTMF be reviewed annually and that fee adjustments should be based on the San Francisco Construction Cost Index as reported in the *Engineering News-Record* (ENR) “20-City Construction Cost Index” for the 12-month period ending December of the prior year.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission approves the recommended RTMF increase presented below:

ENR San Francisco CCI:	Dec-2019	12764.52
	Dec-2020	13168.76
	% Increase:	3.2%

2020 Fees:	Residential Development \$435.50	Non-Residential Development \$76.91
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2021 Recommended Fees:	Residential Development \$449.44	Non-Residential Development \$79.37
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(with 3.2% increase)

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is authorized to forward this recommended fee increase to Nevada County, City of Grass Valley, and City of Nevada City for their consideration and approval.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 17, 2021, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andy Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Draft FY 2021/22 Overall Work Program

DATE: March 17, 2021

RECOMMENDATION: Provide comments on Nevada County Transportation Commission's (NCTC) Draft FY 2021/22 Overall Work Program (OWP).

BACKGROUND: Annually each Regional Transportation Planning Agency (RTPA) develops an OWP for formal adoption by its governing board. The OWP outlines the scope of work and budget for various transportation planning activities. The OWP is a requirement of NCTC's Master Fund Transfer Agreement with the State of California and includes the following three components: Introduction, Work Elements (W.E.), and Budget. The purpose of this draft OWP for the FY 2021/22 is:

1. To show how the Federal Planning Factors will be integrated into the OWP Work Elements.
2. To outline continuing and new activities.
3. To present a summary of the expected revenues and expenditures for the fiscal year.

A final OWP will be presented for approval at the May 19, 2021 NCTC meeting.

FEDERAL PLANNING FACTORS FOR FY 2021/22

As shown in the chart on page I-5 in the Draft OWP, the Federal Planning Factors that are included in Fixing America's Surface Transportation Act (Section 134(h), FAST Act, 2015) have been integrated into NCTC's FY 2021/22 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

OWP WORK ELEMENTS

NCTC's OWP integrates the Commission's organizational activities of Planning, Communication, and Coordination into two broad Work Elements: Communication and Coordination, and Regional Planning. Each Work Element is further subdivided into projects that accomplish specific tasks or objectives.

Status of projects in the FY 2020/21 OWP:

- RTP Implementation, VMT Thresholds: Complete.
- Regional Traffic Model Update: Complete.
- RTMF Update: Consultant selection process will begin March 23, 2021.
- Grass Valley SR 174/20 Intersection Analysis: Complete
- Nevada City SR 49 Multimodal Corridor Plan: Complete
- Ready Nevada County: Work is progressing, scheduled to be complete November 2021.

The following ongoing activities have been integrated into the Draft FY 2021/22 OWP:

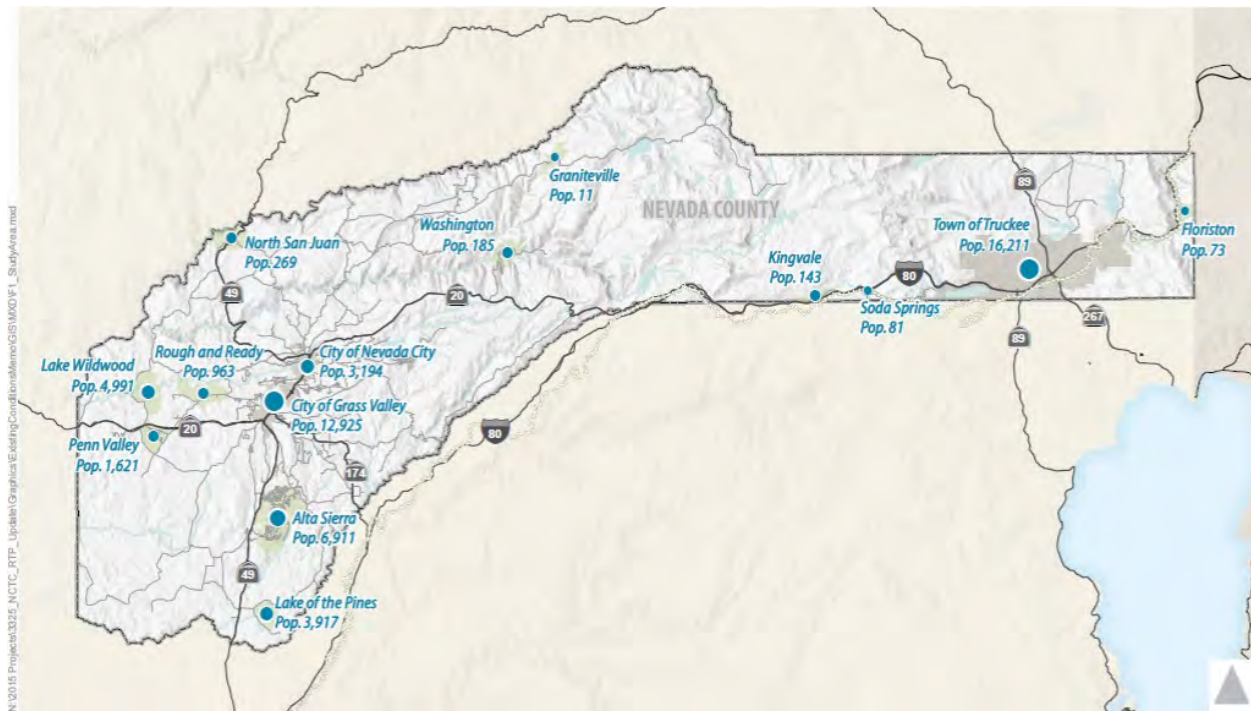
1. STIP Projects:
 - A. SR 49 Widening from La Barr Meadows Road to McKnight Way: NCTC will continue to participate with Caltrans District 3 in the preparation of Project Approval and Environmental Documentation for a future construction project (WE 2.2).
2. Planning/Administration Projects:
 - A. Congestion Mitigation and Air Quality (CMAQ) Funding: Monitor project activities as shown on the multi-year project listing (WE 2.1).
 - B. Air Quality Conformity Process: Monitor changes in EPA requirements (WE 2.1).
 - C. Western Nevada County Transit Development Plan: Project is scheduled for completion June 30, 2021.

- D. Nevada County Coordinated Public Transit-Human Services Plan Update: Project is scheduled for completion June 30, 2021.

To assist Caltrans in the review of the NCTC FY 2021/22 OWP, staff has included a list of Rural Planning Assistance (RPA) eligible activities in each work element that uses RPA funds. As the name indicates, RPA funds are to be used for planning. RPA funds cannot be used for project development, project study reports, project implementation, or transit administration.

attachments

Nevada County Transportation Commission



2021/22 Overall Work Program

March 17, 2021

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NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



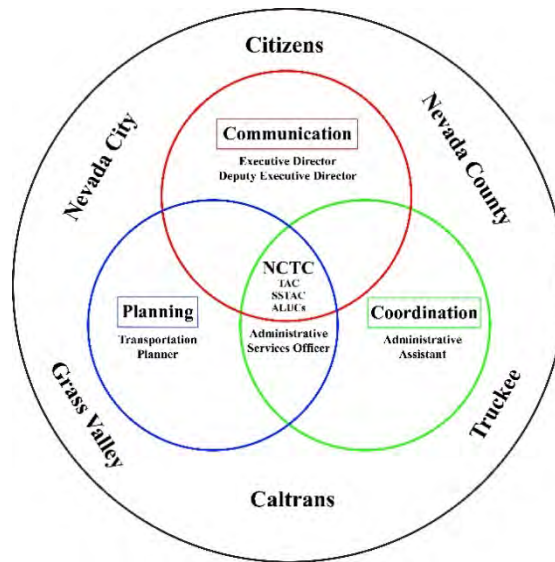
MISSION STATEMENT

The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.

Activities to Achieve the Mission Include, But are not Limited to, the Following:

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media, the NCTC website and electronic newsletter.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Nevada County Transportation Commission Organization Flow Chart



Nevada County Transportation Commission (NCTC)

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

Technical Advisory Committee (TAC)

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

Social Services Transportation Advisory Council (SSTAC)

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Hispanic communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and underrepresented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

Airport Land Use Commissions (ALUCs)

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

Nevada County Demographics

As of January 1, 2019, the population of Nevada County was estimated at 98,764. The largest municipality is Truckee with a population of 16,180, followed by Grass Valley at 12,860 and Nevada City at 3,068. Nevada County Quick Facts on Census.gov reported the racial makeup of the county as 84.9% White, followed by 9.7% Hispanic, 1.4% Asian, 1.3% Native American, and 0.6% Black or African-American. Quick Facts indicates that 10.3% of the population was below the poverty level.

OVERALL WORK PROGRAM INTRODUCTION

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides for the coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP elements.

Public Participation

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under-represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- ◆ NCTC maintains a website (www.nctc.ca.gov), and a Facebook page to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list.
- ◆ Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- ◆ Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- ◆ Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- ◆ Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- ◆ Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing held by the Transit Services Commission (TSC) and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- ◆ In accordance with SB52, NCTC conducts outreach and Tribal Consultation, if requested, on any project for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration.
- ◆ Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting.

Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. To address these issues requires a multi-modal approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2000 Census reported that approximately 17.5% of the county population was over 65 years of age, in 2019 that population increased to 27.5%, and it is projected that by 2030 this population is expected to increase to over 30%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional state and federal transit operating and capital revenues will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- ◆ Insufficient state, federal, and local transportation revenues
- ◆ Air quality/greenhouse gas emission reductions
- ◆ Coordination of land use, air quality, and transportation planning
- ◆ Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- ◆ Efficient implementation of new technologies

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Operation of Gold Country Stage, Truckee Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, construction 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, construction 2015/16
- Northeast Grass Valley Sidewalk Improvements, Preliminary Engineering 2014/15, construction 2015/16

- Northeast Grass Valley Sidewalk Improvements, Preliminary Engineering 2014/15, construction 2015/16
- SR 49-La Barr Meadows to McKnight Way, programmed 2012 STIP, Project Approval - Environmental Documentation 2020/21, Plans, Specifications, and Estimates 2023/24
- Newtown Road Class II/III Bike Lanes, Right-of-Way 2012-2015, construction 2016/17

2021/22 Federal Planning Factors:

As shown in the chart below, the Federal Planning Factors included in Fixing America’s Surface Transportation Act (Section 134(h), FAST Act, 2015) have been integrated into NCTC’s FY 2021/22 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<u>Planning Factors</u>	WE 1.1	WE 1.2	WE 2.1	WE 2.2	WE 2.2.1	WE 2.3	WE 2.4	WE 2.4.2	WE 2.4.3
Economic Vitality	X	X	X	X	X	X	X		X
Safety	X		X	X	X	X	X	X	X
Security	X		X	X	X	X	X		X
Accessibility	X		X	X	X	X	X		X
Environment	X		X	X	X	X	X		X
Connectivity	X		X	X	X	X	X	X	X
System Management & Operation	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X	X
Resiliency & Reliability	X	X	X	X	X	X	X		X
Travel & Tourism	X		X	X	X	X	X		X

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media, and the internet.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and electronic newsletter (LTF)
- Reports on legislative measures (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. ((RTMF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 20)

Budget 1.1

Revenues:		
	LTF	\$223,495.54
	RTMF	\$5,000.00
Total		\$228,495.54
Expenditures:		
	Staff	\$189,072.73
	Indirect	\$34,422.82
	HR Consulting	\$5,000.00
Total		\$228,495.54

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Contract for and oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)
- Preparation of Triennial Performance Audits (LTF)

Products:

- Closeout FY 2019/20 OWP (Sept 20)
- Manage FY 2020/21 Overall Work Program (July 20-June 21)
- Draft FY 2021/22 Overall Work Program (Feb 21)
- Final FY 2021/22 Overall Work Program (May 21)
- Fiscal and Compliance Audits (July 20 - Dec 20)
- State Controller's Annual Report (Dec 20)
- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 21)

Budget 1.2

Revenues:		
	LTF	\$302,389.41
Total		\$302,389.41
Expenditures:		
	Staff	\$217,746.26
	Indirect	\$39,643.16
	Fiscal Audits	\$45,000.00
Total		\$302,389.41

Totals may not equal addition of amounts in columns due to rounding.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short and long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Regional Transportation Plan), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)
- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-5).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP)

Purpose: Monitor implementation of the RTP through the following activities:

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP in order to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g. RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

Previous Work:

- Update travel demand model to address new Vehicle Miles Traveled (VMT) requirements.
- 2010 and 2015 Nevada County Regional Transportation Plans.
- Completion of the RTP environmental documentation.
- Development of regional transportation models.
- Development of the Regional Transportation Mitigation Fee program.
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans.
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate.
- Update traffic model land use files.
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans.
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies.
- Analyze alternative growth scenarios and report on related infrastructure needs and costs.
- Identify Right-of-Way needed for future transportation projects.
- Conduct technical studies necessary to support policies and projects included in the RTP.
- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS data base: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports.
- Incorporate into the RTP, policies, strategies, programs, and actions that enhance movement of people, goods, services, and information.

Continuing Work:

- Solicit input from citizens and transportation stakeholders, including the Native American community, and agencies regarding transportation issues. (RPA & LTF)
- Monitor implementation of Corridor System Management Plan (CSMP) recommendations. (RPA & LTF)
- Update capital improvement needs lists. (RPA & LTF)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (RPA & LTF)
- Participate with NSAQMD, Caltrans, and other agencies in planning related to Federal 8-hour ozone standards. (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (RPA & LTF)
- Update Highway Performance Monitoring System (HPMS) data. (RPA & LTF)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP) (continued)

- Coordinate with public safety agencies. (RPA & LTF)
- Integrate system safety and security elements into the RTP. (RPA & LTF)

Additional Work Activities:

- Monitor existing traffic conditions and safety data. (RPA & LTF)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (RPA & LTF)
- Coordinate review of safety and design concerns related to state highway projects. (RPA & LTF)

Products:

- Reports on air quality issues (Annual)
- Reports on traffic conditions and safety data (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

Budget 2.1

Revenues:		
	LTF	\$54,621.37
	LTF Carryover	\$2,312.94
	RPA Formula	\$83,254.25
Total		\$140,188.57
Expenditures:		
	Staff	\$63,608.01
	Indirect	\$11,580.55
	Traffic Engineering	\$25,000.00
	Local Agency Participation	\$30,000.00
	Traffic Counts	\$10,000.00
Total		\$140,188.57

Totals may not equal addition of amounts in columns due to rounding.

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.2 – Transportation Improvement Programs

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

Previous Work:

- Coordinate with Nevada County Airport manager regarding potential impacts of the Dorsey Drive Interchange project on access to the airport.
- Complete traffic modeling analyses required for Air Quality Conformity.
- Participate with Nevada County in the Brunswick Road/Loma Rica Drive Intersection Alternatives Feasibility Analysis.
- Participate with Grass Valley in the McKnight Way Interchange Alternatives Feasibility Analysis.
- Participate with Grass Valley in preparation of the Accessibility Transition Plan.
- Participate with Grass Valley on the Dorsey Drive Interchange project.
- Monitor progress on the SR 89 “Mousehole” project.

Continuing Work:

- Monitor STIP implementation. (RPA & LTF)
- Monitor planning, design, and construction of improvement projects on SR 49 widening between the Wolf/Combie Road intersection and Grass Valley, to ensure consistency with the adopted Transportation Improvement Program. (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP projects. (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects (such as an interim 3-lane cross section) to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (RPA & LTF)
- Participate with Caltrans in developing the SR 49 Corridor System Management Plan. (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of the Caltrans SR 49 Corridor System Management Plan (Annual)

Budget 2.2

Revenues:		
	RPA Formula	\$48,617.49
	LTF	\$15,453.77
Total		\$64,071.26
Expenditures:		
	Staff	\$48,617.49
	Indirect	\$15,453.77
Total		\$64,071.26

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

Project 2.2.1 - Regional Transportation Mitigation Fee (RTMF) Program Update

Purpose: The RTMF program was originally adopted in 2001 and last updated in 2016. Since that time, economic and demographic factors have changed significantly. This work effort follows an update of the NCTC Regional Traffic Model and will utilize revised economic and demographic factors to update the RTMF program.

Future development within western Nevada County will result in traffic volumes exceeding the capacity of the regional system of roads, streets, and highways as it presently exists. The regional system needs to be improved to accommodate anticipated future growth. The RTMF program will provide additional funds from new development to make improvements to the regional system, complementing other funding sources. The RTMF program is influenced by a variety of market factors that can result in either a shortfall or surplus in the revenue projections. Therefore, the program is scheduled to be reviewed at a minimum of five-year intervals to ensure the integrity of the program.

Previous Work:

- Adoption of updated RTMF program in 2016.

Continuing Work:

- Annual RTMF program reports. (RTMF)
- Prepare and distribute RFP. (RTMF)
- Consultant selection and contract execution. (RTMF)
- Project administration. (RTMF)
- Review demographic and traffic model assumptions. (RTMF)
- Review and confirm RTMF network. (RTMF)
- Review and confirm future deficiencies and needs. (RTMF)
- Update Capital Improvement Program. (RTMF)
- Integrate RTMF projects into the RTP and coordinate their implementation. (RTMF)

Additional Work Activities:

- Project Advisory Committee activities. (RTMF)
- Update Project Cost Estimates. (RTMF)
- Review and update Fee Schedule and Nexus Study. (RTMF)
- Review and update Administrative Manual. (RTMF)
- Draft and Final Reports. (RTMF)

Products:

- Request for Proposals. (Feb 2021)
- Consultant contract. (Mar 2021)
- Working paper on demographic and model assumptions. (Mar-Apr 2021)
- Working paper on RTMF network, and future needs and deficiencies. (Apr 2021)
- Revised Capital Improvement Program. (May 2021)
- Updated cost estimates. (Jun 2021)
- Draft Report. (Jul 2021)
- Updated Administrative Manual. (Aug 2021)
- Final Report including: updated fees, project schedule, and Nexus Study. (Nov 2021)

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING

Project 2.2.1 – Regional Transportation Mitigation Fee (RTMF) Program Update (continued)

Budget 2.2.1

Revenues:		
	RTMF	\$106,264.78
Total		\$106,264.78
Expenditures:		
	Staff	\$36,264.78
	Consultant	\$70,000.00
Total		\$106,264.78

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below.

Previous Work:

- Transit Development Plans

Additional Work Activities:

- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Assist in implementation of Transit Development Plans and Coordinated Public Transit-Human Services Transportation Plan. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)

Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition

Budget 2.3

Revenues:		
	RPA Formula	\$46,230.66
	LTF	\$8,416.81
Total		\$54,647.47
Expenditures:		
	Staff	\$46,230.66
	Indirect	\$8,416.81
Total		\$54,647.47

Project 2.4 - Coordination of Regional Planning

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and regional transportation plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (RPA & LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (RPA & LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (RPA & LTF)
- Review and comment on Caltrans Systems Plans and related documents. (RPA & LTF)
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition). (RPA & LTF)
- Coordination with the Nevada County Economic Resource Council. (RPA & LTF)
- Monitor legislation that impacts transportation planning. (LTF)
- Monitor planning efforts of Grass Valley, Nevada City, Nevada County, and Truckee. (RPA & LTF)
- Present information to local civic groups regarding regional transportation planning. (RPA & LTF)
- Participate in local ad hoc committees. (RPA & LTF)
- Maintain formal consultation with Native American Tribal Governments. (RPA & LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (RPA & LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (RPA & LTF)
- Participate in Critical Freight Corridors Working Group. (RPA, LTF)
- Participate in SR 49 Stakeholders Committee. (RPA, LTF)
- Distribute press releases. (RPA & LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation (RPA & LTF)
- Coordinate with partner agencies to implement the MAPI-21/FAST Act performance-based approach in the scope of the transportation planning process. (RPA & LTF)
- Participate in the California Federal Programming Group (CFPG). (RPA & LTF)
- Participate in the Transportation Cooperative Committee. (RPA & LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (RPA & LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and assist with preparation of applications. (RPA & LTF)
- Coordinate with partners to identify policies, strategies, programs and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (RPA & LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (RPA & LTF)
- Participate in Federal Rescission working group. (RPA & LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings.

Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

Budget 2.4

Revenues:		
	RPA Formula	\$84,121.12
	LTF	\$23,427.89
Total		\$107,549.01
Expenditures:		
	Staff	\$82,121.12
	Indirect	\$23,427.89
	RCTF	\$2,000.00
Total		\$107,549.01

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Nevada County Airport Land Use Compatibility Plan
- Truckee Tahoe Airport Land Use Compatibility Plan

Continuing Work:

- Review airport land use compatibility issues
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues (Ongoing)

Budget 2.4.2

Revenues:		
	LTF	\$14,783.75
	ALUC Fees	\$15,000.00
Total		\$29,783.75
Expenditures:		
	Staff	\$14,783.75
	ALUC Reviews	\$15,000.00
Total		\$29,783.75

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.3 – READY Nevada County – Extreme Climate Event Mobility and Adaptation Plan

Purpose: The primary focus of this project will be to identify the climate-related weaknesses of the transportation system in Nevada County and provide actionable strategies for integration into transportation plans, transportation improvement programs, and emergency response plans for the region. The implementation of these strategies will save lives and reduce the duration and severity of impacts related to the transportation system.

Previous Work:

- Review of emergency preparedness planning documents.

Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants. (LTF)
- Establish Project Technical Advisory Committee (TAC) and manage involvement. (LTF)
- Review proposal, select consultant, and execute a contract. (LTF)
- Finalize the work program and refine the scope of work. (RPA & LTF)
- Identify and Assess Existing Conditions. (RPA & LTF)
- Conduct Climate Event Debriefing Interviews. (RPA & LTF)
- Stakeholder and public outreach to define project parameters, project opportunities and constraints, and present lessons learned from recent events. (RPA & LTF)
- Develop Adaptation Concepts and Alternatives. (RPA & LTF)
- Preparation and presentation of draft Adaptation Plan. (RPA & LTF)
- Modify draft report and prepare final report. (RPA & LTF)
- Identify potential funding sources. (RPA & LTF)
- Project support and administration of grant. (LTF)

Products:

- Scope of Work. (Aug 20)
- Request for Proposals. (Aug 20)
- Consultant contract. (Nov 20)
- Quarterly Progress Reports. (Dec 20 – Jan 22)
- Technical Memoranda: Demographics and Conditions, Existing Conditions and Coordination of Emergency Services, Onboard Surveys, Stakeholder Interviews, Public Workshops, Strategies to Meet Needs and Prioritization of Alternatives, Recommended Alternatives and Funding Sources. (Nov 20 – Jan 22)
- Draft Report. (Aug 21)
- Final Report and Implementation Schedule. (Nov 21)

Budget 2.4.3

Revenues:		
	RPA Grants	\$125,156.00
	RPA Formula	\$31,776.48
Total		\$156,932.48
Expenditures:		
	Staff	\$31,776.48
	Consultant	\$125,156.00
Total		\$156,932.48

WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FOR FY 2020/21

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> ■Town of Truckee-Sustainable Community Grant & Adaptation Grant ■NCTC-2 RPA Grants ■SR 49 CSMP Update ■Assisting with SR 49 INFRA Grant Application ■Oversite of Planning Studies/ Conceptual Projects pertaining to the State Highway System
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

Glossary of Terms and Acronyms

Active Transportation Plan: Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly-defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

Active Transportation Program (ATP): Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Airport Land Use Commission (ALUC): The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

Airport Land Use Compatibility Plan (ALUCP): A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

Allocation: A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

Apportionment: Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

California Environmental Quality Act (CEQA): A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

Capital Improvement Program (CIP) or Capital Improvement Plan: A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

Congestion Mitigation and Air Quality (CMAQ): A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as "non-attainment" for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Car pooling and van pooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

Corridor System Management Plan (CSMP): Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

Federal Highway Administration (FHWA): An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

Federal Transit Administration (FTA): A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

Findings of Apportionment: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

Fixing America's Surface Transportation (FAST) Act: A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

FTA Section 5310: This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

FTA Section 5311: This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

Interregional Transportation Improvement Program (ITIP): The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

Level of Service (LOS): A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

Local Transportation Fund (LTF): The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

Memorandum of Understanding (MOU): An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

Metropolitan Planning Organization (MPO): MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

Nevada County Airport Land Use Commission (NCALUC): The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

Nevada County Airport Land Use Compatibility Plan (NCALUCP): The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

North State Super Region (NSSR): Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010 to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

Northern Sierra Air Quality Management District (NSAQMD): The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect the public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

Overall Work Program (OWP): NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

Planning, Programming, and Monitoring (PPM): PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

Plans, Specifications, and Estimates (PS&E): In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

Project Approval and Environmental Documentation (PA/ED): The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA / ED step are the project report and environmental document. The project report is an engineering document

that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

Project Initiation Document (PID): a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

Project Study Report (PSR): A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA): PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

Regional Improvement Program (RIP): The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

Regional Surface Transportation Program (RSTP): The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

Regional Transportation Improvement Program (RTIP): NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

Regional Transportation Mitigation Fee (RTMF): The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

Regional Transportation Plan (RTP): The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

Regional Transportation Planning Agency (RTPA): County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

Request for Proposal (RFP): A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

Rural Counties Task Force (RCTF): There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

Rural Planning Assistance (RPA): Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

Social Services Transportation Advisory Council (SSTAC): Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

State Highway Operations and Protection Program (SHOPP): The SHOPP is a four-year listing of projects prepared by Caltrans.

State Transit Assistance (STA): These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

State Transportation Improvement Program (STIP): The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

Technical Advisory Committee (TAC): The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

Transit Development Plan (TDP): Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

Transit Services Commission (TSC): This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

Transportation Development Act (TDA): The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

Travel Demand Model (also Traffic Model): A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

Truckee North Tahoe Transportation Management Association (TNT/TMA): The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

Truckee Tahoe Airport Land Use Commission (TTALUC): The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010 to provide staff support to the TTALUC.

Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP): A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

Vehicle Miles Traveled (VMT): VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.

Table 1

Budget Summary

FY 2021/22

Revenues	DRAFT	Amendment 2	Difference
	FY 2021/22	FY 2020/21	
LTF Administration	660,000.00	558,828.39	101,171.61
LTF Planning	135,277.00	119,573.61	15,703.39
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	0.00	30,275.63	-30,275.63
Rural Planning Assistance (RPA) Grants	125,156.00	125,156.00	0.00
Rural Planning Assistance (RPA) Grants Carryover	0.00	83,230.00	-83,230.00
Regional Transportation Mitigation Fees (RTMF)	111,264.78	100,086.98	11,177.80
STIP Planning Funds (PPM)	0.00	98,280.85	-98,280.85
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	0.00	0.00	0.00
LTF Carryover	2,312.94	24,672.36	-22,359.42
TOTAL	1,343,010.72	1,449,103.82	-106,093.10

Expenditures	DRAFT	Amendment 2	Difference
	FY 2021/22	FY 2020/21	
Salary	538,053.05	558,534.28	-20,481.23
Benefits	192,168.23	174,248.72	17,919.51
Direct (Table 2)	327,156.00	489,373.13	-162,217.13
Indirect (Table 3)	132,945.00	132,099.00	846.00
Contingency	152,688.44	94,848.70	57,839.74
TOTAL	1,343,010.72	1,449,103.82	-106,093.11

	Estimated	Estimated	Difference
Fund Balance	FY 2021/22	FY 2020/21	
	\$62,749.03	\$65,061.97	(\$2,312.94)

LTF = Local Transportation Fund
 PPM = Planning, Programming & Monitoring
 ALUC = Airport Land Use Commission

Table 2

Direct Costs Budget FY 2021/22		FY 21/22 DRAFT	FY 20/21 Amendment 2	Difference	Source
13.4	Fiscal Auditor (WE 1.2)	\$45,000.00	\$44,490.00	\$510.00	LTF
13.7	Traffic Counts (WE 2.1)	\$10,000.00	\$10,000.00	\$0.00	LTF, RPA
13.8	Transportation Engineering (WE 2.1)	\$25,000.00	\$25,000.00	\$0.00	LTF, RPA
13.11a	Local Agencies Participation in Regional Planning (WE 2.1)	\$30,000.00	\$30,000.00	\$0.00	LTF, RPA
13.12	Western Nevada County Transit Development Plan (WE 2.3.1)	\$0.00	\$57,474.26	(\$57,474.26)	RPA
13.13	RTMF Update (WE 2.2.1)	\$70,000.00	\$80,000.00	(\$10,000.00)	RTMF
13.16a	Rural Counties Task Force Membership (WE 2.4)	\$2,000.00	\$2,000.00	\$0.00	RPA, LTF
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
13.31	Regional Traffic Model Update (WE 2.1.5)	\$0.00	\$8,717.52	(\$8,717.52)	LTF, RPA
13.40	Nev. Co. Coordinated Public Transit - Human Services Plan Update (WE 2.3.2)	\$0.00	\$36,436.32	(\$36,436.32)	RPA, LTF
13.48	Human Resources Consulting (WE 1.1)	\$5,000.00	\$5,000.00	\$0.00	LTF
13.50	RTP Implementation: VMT Thresholds (WE 2.1.2)	\$0.00	\$15,723.33	(\$15,723.33)	RPA, LTF
13.53	SR 174/20 Intersection Analysis (WE 2.2.2)	\$0.00	\$8,616.87	(\$8,616.87)	RPA, PPM
13.54	Nevada City SR 49 Multimodal Corridor Plan (WE 2.2.3)	\$0.00	\$25,758.83	(\$25,758.83)	RPA, PPM
13.56	READY Nevada County (WE 2.4.3)	\$125,156.00	\$125,156.00	\$0.00	RPA, LTF
	TOTAL	\$327,156.00	\$489,373.13	(\$162,217.13)	

Table 3

Indirect Costs Budget FY 2021/22

		FY 21/22	FY 20/21		
		DRAFT	Amendment 2	Variance	Variance %
ITEM					
13.2	Nevada County Auditor/Controller	\$21,800	\$20,000	\$1,800	9.00%
13.1	Legal Counsel	\$15,000	\$15,000	\$0	0.00%
13.3	TNT/TMA Membership	\$4,125	\$4,125	\$0	0.00%
13.21	Website Update/Maintenance	\$11,500	\$11,500	\$0	0.00%
13.17	Nevada County ERC Membership	\$1,000	\$1,000	\$0	0.00%
	Insurance	\$18,500	\$18,300	\$200	1.09%
1.1	General Liability & Errors and Omissions	\$15,500	\$15,500	\$0	0.00%
1.3	Workers' Compensation	\$3,000	\$2,800	\$200	7.14%
	Office Expenses	\$21,420	\$23,074	(\$1,654)	-7.17%
2.1	Phones	\$1,000	\$1,500	(\$500)	-33.33%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$1,200	\$1,060	\$140	13.21%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$1,500	\$1,500	\$0	0.00%
2.6	Janitorial Services	\$800	\$1,000	(\$200)	-20.00%
2.7	Payroll Service	\$1,500	\$1,500	\$0	0.00%
2.8	Supplies	\$2,500	\$3,200	(\$700)	-21.88%
2.9	Printing & Reproduction	\$250	\$500	(\$250)	-50.00%
2.10	Subscriptions	\$300	\$250	\$50	20.00%
2.11	Computer Software & Network Maintenance	\$6,400	\$6,300	\$100	1.59%
2.12	Postage	\$150	\$300	(\$150)	-50.00%
2.13	Telework Reimbursement	\$4,320	\$4,464	(\$144)	-3.23%
3	Equipment	\$4,800	\$3,100	\$1,700	54.84%
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$1,300	\$1,700	130.77%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	Training and Conferences	\$1,000	\$1,500	(\$500)	-33.33%
6	Office Lease	\$26,000	\$25,000	\$1,000	4.00%
7	Utilities	\$3,000	\$3,000	\$0	0.00%
8	Travel - Meals & Lodging	\$750	\$1,500	(\$750)	-50.00%
9	Travel - Mileage/Fares/Parking	\$1,250	\$2,500	(\$1,250)	-50.00%
10	Professional & Service Organizations	\$2,800	\$2,500	\$300	12.00%
	TOTAL	\$132,945	\$132,099	\$846	0.64%

Table 4

Revenues - FY 2021/22 OWP DRAFT

	Work Element	LTF Carryover	RPA Grants	RPA Grants Carryover	RPA Formula	RPA Formula Carryover	21/22 LTF	ALUC Fees	RTMF	STIP Planning (PPM)	RSTP	TOTAL
1.1	General Services	0.00					223,495.54		5,000.00			228,495.54
1.2	TDA Admin.						302,389.41					302,389.41
2.1	Regional Transportation Plan	2,312.94			83,254.25		54,621.37					140,188.57
2.2	Transportation Improvement Program				48,617.49		15,453.77					64,071.26
2.2.1	RTMF Update								106,264.78	0.00		106,264.78
2.3	Transit & Paratransit Programs				46,230.66		8,416.81					54,647.47
2.4	Coordination of Regional Planning				84,121.12		23,427.89					107,549.01
2.4.2	Airport Land Use Commission Planning & Reviews						14,783.75	15,000.00				29,783.75
2.4.3	READY Nevada County		125,156.00		31,776.48							156,932.48
	Contingency						152,688.44			0.00		152,688.44
	Totals	2,312.94	125,156.00	0.00	294,000.00	0.00	795,277.00	15,000.00	111,264.78	0.00	0.00	1,343,010.72

Totals may not equal addition of amounts in columns due to rounding.

[add down](#)

Table 5									
Expenditures - FY 2021/22 OWP DRAFT									
PY			Staff	Indirect	Traffic Eng	Consulting	Local Agency	Other	Total
1.1	General Services	1.36	189,072.73	34,422.82		5,000.00			228,495.54
1.2	TDA Admin.	1.50	217,746.26	39,643.16				45,000.00 (1)	302,389.41
2.1	Regional Transportation Plan	0.38	63,608.01	11,580.55	25,000.00		40,000.00 (2)		140,188.57
2.2	Transportation Improvement Program	0.31	48,617.49	15,453.77					64,071.26
2.2.1	RTMF Update	0.25	36,264.78			70,000.00			106,264.78
2.3	Transit & Paratransit Programs	0.28	46,230.66	8,416.81					54,647.47
2.4	Coordination of Regional Planning	0.49	82,121.12	23,427.89				2,000.00 (3)	107,549.01
2.4.2	Airport Land Use Commission Planning & Reviews	0.09	14,783.75			15,000.00			29,783.75
2.4.3	READY Nevada County	0.22	31,776.48			125,156.00			156,932.48
	Contingency							152,688.44	152,688.44
	TOTAL	4.87	730,221.28	132,945.00	25,000.00	215,156.00	40,000.00	199,688.44	1,343,010.72

Totals may not equal addition of amounts in columns due to rounding.

Note:

(1) \$45,000 for Fiscal Audit Contract

(2) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.

(3) \$2,000 Rural Counties Task Force

Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.

**Table 6
Budget Detail**

	ITEM	ALLOCATION
I	1 Insurance	18,500.00
	1.1 General Liability & Errors and Omissions	15,500.00
	1.3 Workers' Compensation	3,000.00
I	2 Office Expenses	21,420.00
	2.1 Phones	1,000.00
	2.2 Equipment Rental	500.00
	2.3 Records Storage	1,200.00
	2.4 Equipment Maintenance Agreements	1,000.00
	2.5 Publications/Legal Notices	1,500.00
	2.6 Janitorial Services - carpets, blinds, interior painting, etc.	800.00
	2.7 Payroll Service	1,500.00
	2.8 Supplies	2,500.00
	2.9 Printing & Reproduction	250.00
	2.10 Subscriptions	300.00
	2.11 Computer Software & Network Maintenance	6,400.00
	2.12 Postage	150.00
I	2.13 Telework Reimbursement	4,320.00
I	3 Equipment	4,800.00
I	5 Training and Conferences	1,000.00
I	6 Office Lease	26,000.00
I	7 Utilities	3,000.00
I	8 Travel - Meals & Lodging	750.00
I	9 Travel - Mileage/ Fares/ Parking	1,250.00
I	10 Professional & Service Organizations	2,800.00
	Subtotal Items 1-10	79,520.00
	11 Contingency	152,688.44
	12 Salaries, Wages, & Benefits	730,221.28
	12.1 Executive Director	113,475.98
	12.11 Deputy Executive Director	211,773.10
	12.2 Administrative Services Officer	139,571.90
	12.3 Transportation Planner	133,050.50
	12.4 Administrative Assistant	95,473.03
	12.5 Extra Help	36,876.77
	12.7 RTMF Admin Charges	
	13 Other Services	380,581.00
I	13.1 Legal Counsel	15,000.00
I	13.2 Nevada County Auditor/Controller	21,800.00
I	13.3 TNT/TMA Membership	4,125.00
D	13.4 Fiscal Audits (WE 1.2)	45,000.00
D	13.7 Traffic Counts (WE 2.1)	10,000.00
D	13.8 Transportation Engineering (WE 2.1)	25,000.00
D	13.11a Local Agencies (WE 2.1)	30,000.00
D	13.12 Western Nevada County Transit Development Plan (WE 2.3.1)	0.00
D	13.13 Reg. Transp. Mitigation Fee Update (WE 2.2.1)	70,000.00
D	13.16a Rural Counties Task Force Membership (WE 2.4)	2,000.00
I	13.17 Nevada County ERC Membership	1,000.00
I	13.21 Website Update/Maintenance	11,500.00
D	13.30 Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
D	13.31 Regional Traffic Model Update (WE 2.1.5)	0.00
D	13.40 Nev. Co. Coordinated Public Transit-Human Services Plan Update (WE 2.3.2)	0.00
D	13.48 Human Resources Consulting (WE 1.1)	5,000.00
D	13.50 RTP Implementation: VMT Thresholds (WE 2.1.2)	0.00
D	13.53 SR 174/20 Intersection Analysis (WE 2.2.2)	0.00
D	13.54 Nevada City SR 49 Multimodal Corridor Plan (WE 2.2.3)	0.00
D	13.56 READY Nevada County (WE 2.4.3)	125,156.00
	TOTAL Budget Items 1-13	1,343,010.72
	Indirect Costs	
	Accounts 1 through 10	79,520.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	21,800.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	Total Indirect Costs	132,945.00
	Calculated Indirect Rate	18.21%
	(Indirect Cost / Salaries & Benefits)	

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
ANN GUERRA – Member-At-Large, Vice Chair
SUSAN HOEK – Nevada County Board of Supervisors
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council
JAN ZABRISKIE – Town of Truckee




MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 570.0

MEMORANDUM

TO: Nevada County Transportation Commission
FROM: Mike Woodman, Executive Director 
SUBJECT: Assembly Bill 786
DATE: March 17, 2021

RECOMMENDATION: Take an oppose position on Assembly Bill 786 and direct staff to communicate the Nevada County Transportation Commission’s position to the bill’s author and the appropriate legislative committees.

BACKGROUND: Assembly Bill 786 was introduced on February 16, 2021 by Assembly Member Sebrina Cervantes. This legislation proposes to amend Section 14510 of the Government Code relating to transportation, and changes how the Executive Director of the California Transportation Commission (CTC) is appointed.

Existing law requires the California Transportation Commission to appoint an executive director who serves at the pleasure of the Commission. This bill would instead require the executive director of the Commission to be appointed by the Governor, subject to confirmation by the Senate, and subject to removal at the discretion of the Governor.

The mission of the CTC is defined as follows, “The California Transportation Commission is an independent public agency dedicated to ensuring a safe, financially sustainable, world-class multimodal transportation system that reduces congestion, improves the environment, and facilitates economic development through the efficient movement of people and goods.” The CTC is responsible for programming and allocating funds for the construction of highway, passenger rail, transit and active transportation improvements throughout California. The Commission also advises and assists the Secretary of the California State Transportation Agency and the Legislature in formulating and evaluating state policies and plans for California’s transportation programs.

The change proposed in Assembly Bill 786 would threaten the ability of the CTC to function as an independent Commission in allocating transportation funding and advising and evaluating state policies and plans for California’s transportation programs.

Bill Text Assembly Bill 786, Cervantes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1.

Section 14510 of the Government Code is amended to read:

14510.

~~The commission shall appoint an executive director for the commission who shall serve at the pleasure of the commission.~~ *(a) The executive director shall be appointed by the Governor, subject to confirmation by the Senate. The executive director shall be subject to removal at the discretion of the Governor.*

(b) The executive director shall receive the salary established by the Director of Finance for exempt officials.



BETTY T. YEE
California State Controller

February 11, 2021

County Auditors Responsible for State Transit Assistance Funds
 Transportation Planning Agencies
 County Transportation Commissions
 San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2020-21 Second Quarter State Transit Assistance Allocation

Enclosed is a summary schedule of State Transit Assistance (STA) funds allocated for the second quarter of fiscal year (FY) 2020-21 to each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. PUC section 99314 allocations are based on the revenue amount for each STA-eligible operator, determined from annual reports submitted to the State Controller's Office pursuant to PUC section 99243. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

This is the second allocation for FY 2020-21. The total amount allocated to all agencies for the second allocation is \$120,006,117. The payment is scheduled to issue on February 11, 2021. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at msilvera@sco.ca.gov with any questions, or for additional information.

Sincerely,

(Original Signed)

MELMA DIZON
 Manager
 Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
2020-21 STATE TRANSIT ASSISTANCE ALLOCATION
SECOND QUARTER ALLOCATION SUMMARY
FEBRUARY 11, 2021

Regional Entity	PUC 99313 Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)		PUC 99313 Funds from RTC Sections 6051.8(b), and 6201.8(b)		PUC 99314 Fiscal Year 2020-21 Quarter 2	Total Fiscal Year 2020-21 Quarter 2
	Fiscal Year 2020-21 Quarter 2	Fiscal Year 2020-21 Quarter 2	Fiscal Year 2020-21 Quarter 2	Fiscal Year 2020-21 Quarter 2	2020-21 Quarter 2	2020-21 Quarter 2
	A	B	C	D= (A+B+C)		
Metropolitan Transportation Commission	\$ 6,400,947	\$ 5,349,237	\$ 32,152,387	\$ 43,902,571		
Sacramento Area Council of Governments	1,607,691	1,343,539	1,039,895	3,991,125		
San Diego Association of Governments	795,663	664,932	357,421	1,818,016		
San Diego Metropolitan Transit System	1,951,341	1,630,725	1,471,567	5,053,633		
Tahoe Regional Planning Agency	88,283	73,778	9,481	171,542		
Alpine County Transportation Commission	939	784	135	1,858		
Amador County Transportation Commission	30,956	25,870	2,150	58,976		
Butte County Association of Governments	172,782	144,393	17,107	334,282		
Calaveras County Local Transportation Commission	36,992	30,914	837	68,743		
Colusa County Local Transportation Commission	17,995	15,039	1,484	34,518		
Del Norte County Local Transportation Commission	22,429	18,744	2,155	43,328		
El Dorado County Local Transportation Commission	142,234	118,864	18,227	279,325		
Fresno County Council of Governments	840,823	702,671	280,573	1,824,067		
Glenn County Local Transportation Commission	24,156	20,187	1,254	45,597		
Humboldt County Association of Governments	109,525	91,530	34,514	235,569		
Imperial County Transportation Commission	155,105	129,620	26,155	310,880		
Inyo County Local Transportation Commission	15,269	12,760	0	28,029		
Kern Council of Governments	753,890	630,022	85,256	1,469,168		
Kings County Association of Governments	126,209	105,472	9,327	241,008		
Lake County/City Council of Governments	52,617	43,972	5,254	101,843		
Lassen County Local Transportation Commission	23,690	19,798	1,968	45,456		
Los Angeles County Metropolitan Transportation Authority	8,358,412	6,985,080	19,875,895	35,219,387		
Madera County Local Transportation Commission	129,938	108,589	8,022	246,549		
Mariposa County Local Transportation Commission	14,844	12,405	769	28,018		
Mendocino Council of Governments	72,259	60,387	10,087	142,733		
Merced County Association of Governments	232,950	194,675	20,898	448,523		
Modoc County Local Transportation Commission	7,863	6,571	1,134	15,568		
Mono County Local Transportation Commission	11,062	9,245	29,749	50,056		
Transportation Agency for Monterey County	362,457	302,903	206,850	872,210		
Nevada County Local Transportation Commission	80,614	67,368	7,291	155,273		
Orange County Transportation Authority	2,624,562	2,193,333	1,735,832	6,553,727		
Placer County Transportation Planning Agency	259,945	217,235	69,602	546,782		
Plumas County Local Transportation Commission	15,003	12,538	4,498	32,039		
Riverside County Transportation Commission	2,006,673	1,676,966	610,806	4,294,445		
Council of San Benito County Governments	51,231	42,814	1,595	95,640		
San Bernardino County Transportation Authority	1,791,597	1,497,228	708,369	3,997,194		
San Joaquin Council of Governments	635,640	531,201	271,841	1,438,682		
San Luis Obispo Area Council of Governments	227,805	190,375	29,548	447,728		
Santa Barbara County Association of Governments	371,246	310,248	171,967	853,461		
Santa Cruz County Transportation Commission	222,853	186,237	367,464	776,554		
Shasta Regional Transportation Agency	146,287	122,252	14,303	282,842		
Sierra County Local Transportation Commission	2,631	2,198	187	5,016		
Siskiyou County Local Transportation Commission	36,531	30,528	2,858	69,917		
Stanislaus Council of Governments	458,231	382,941	47,800	888,972		
Tehama County Transportation Commission	53,512	44,720	2,050	100,282		
Trinity County Transportation Commission	11,131	9,302	802	21,235		
Tulare County Association of Governments	394,364	329,568	76,983	800,915		
Tuolumne County Transportation Council	45,122	37,708	2,141	84,971		
Ventura County Transportation Commission	692,541	578,753	206,570	1,477,864		
Subtotals	\$ 32,686,840	\$ 27,316,219	\$ 60,003,058	\$ 120,006,117		
State Totals		\$ 60,003,059	\$ 60,003,058	\$ 120,006,117		

STATE CONTROLLER'S OFFICE
2020-21 STATE TRANSIT ASSISTANCE ALLOCATION SECOND QUARTER PUC 99314 ALLOCATION DETAIL
FEBRUARY 11, 2021

Regional Entity and Operator(s)	Revenue Basis	Fiscal Year 2020-21 Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) Quarter 2 Gross Allocation	Fiscal Year 2020-21 Funds from RTC Sections 6051.8(b), and 6201.8(b) Quarter 2 Gross Allocation	Fiscal Year 2020-21 Quarter 2 Paid
		A	B	C= (A+B)
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	16,206	13,543	29,749
Transportation Agency for Monterey County				
Monterey-Salinas Transit	19,637,486	112,682	94,168	206,850
Nevada County Local Transportation Commission				
County of Nevada	369,077	2,118	1,770	3,888
City of Truckee	323,083	1,854	1,549	3,403
Regional Entity Totals	692,160	3,972	3,319	7,291
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	10,961	9,160	20,121
Orange County Transportation Authority	110,748,483	635,487	531,073	1,166,560
Regional Entity Subtotals	112,658,754	646,448	540,233	1,186,681
Orange County Transportation Authority - Corresponding to SCRRA***	NA	299,152	249,999	549,151
Regional Entity Totals	112,658,754	945,600	790,232	1,735,832
Placer County Transportation Planning Agency				
City of Auburn	21,830	125	105	230
County of Placer	5,410,141	31,044	25,943	56,987
City of Roseville	1,175,827	6,747	5,638	12,385
Regional Entity Totals	6,607,798	37,916	31,686	69,602
Plumas County Local Transportation Commission				
County of Plumas	346,829	1,990	1,663	3,653
County Service Area 12 - Specialized Service	80,198	460	385	845
Regional Entity Totals	427,027	2,450	2,048	4,498
Riverside County Transportation Commission				
City of Banning	208,349	1,196	999	2,195
City of Beaumont	318,557	1,828	1,528	3,356
City of Corona	426,555	2,448	2,045	4,493
Palo Verde Valley Transit Agency	175,762	1,009	843	1,852
City of Riverside - Specialized Service	493,635	2,833	2,367	5,200
Riverside Transit Agency	18,329,390	105,176	87,895	193,071
Sunline Transit Agency	11,506,078	66,023	55,175	121,198
Regional Entity Subtotals	31,458,326	180,513	150,852	331,365
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	152,226	127,215	279,441
Regional Entity Totals	31,458,326	332,739	278,067	610,806
Council of San Benito County Governments				
San Benito County Local Transportation Authority	151,384	869	726	1,595

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Executive Director's Report for the March 2021 Meeting

DATE: March 17, 2021

READY NEVADA COUNTY – EXTREME CLIMATE EVENT MOBILITY & ADAPTATION PLAN

As part of the regional transportation planning process, the Nevada County Transportation Commission (NCTC), in coordination with the Nevada County Office of Emergency Services, local jurisdictions, and Caltrans District 3, contracted with the consulting firm GHD to prepare the “READY” Nevada County - Extreme Climate Event Mobility & Adaptation Plan. The purpose of this planning effort is to prepare a transportation related extreme climate event vulnerability assessment and climate adaptation strategies.

The study will identify the climate-related weaknesses of the transportation system in Nevada County, including risks related to wildfire, and will provide actionable strategies for integration into transportation plans, transportation improvement programs, and emergency response plans for the region. The development and implementation of these strategies are intended to help mitigate and reduce the potential for loss of life and the duration and severity of climate related impacts. Other key objectives include enhanced communication channels and cross-education of best practices from local and regional first responders (e.g. local fire, police, and sheriff departments, CALFIRE, CHP, and others); and educating citizens and public officials.

The consultant is currently completing the review of background climate data and projections (precipitation, temperature, wildfire risk, dam failure, etc.) and identification of potential vulnerabilities. The consultant is currently preparing an inventory and evaluation of vulnerable populations, communities, transportation infrastructure, and other key resources. The consultant has also begun conducting climate event debriefing interviews with public officials, first responders, and other key stakeholders from nearby communities impacted by recent extreme climate events to identify vulnerabilities, lessons learned, and gather possible strategies to address future events.

NCTC staff, in coordination with GHD, will host an online public workshop in mid-April to introduce the project and scope, review existing conditions and observations, and gather input from stakeholders. Following the public workshop, the consultant will begin preparation of draft adaptation strategies based on the existing conditions report and initial public/stakeholder input.

WESTERN NEVADA COUNTY TRANSIT DEVELOPMENT PLAN UPDATE

As part of the regional transportation planning process, NCTC in coordination with Nevada County, contracted with GHD to update the Western Nevada County Transit Development Plan (WNCTDP). The purpose of the WNCTDP is to develop a five-year transit planning guide with recommendations to assist the Nevada County Transit Services Division in making sustainable operational adjustments and capital purchases for the fixed route transit system and paratransit services in western Nevada County.

The consultant has completed an analysis of existing demographics and economic conditions of the region as it relates to the need for public transit services, an evaluation of the existing transit services, has conducted online surveys, and has developed draft service alternatives that focus on enhancing existing services, as well as meeting identified transit needs that are sustainable. An online public workshop will be held in early April to review the study findings and draft alternatives. Following the public workshop, the consultant will incorporate input and prepare the Draft WNCTDP, which will be presented to the Transit Services Commission at their May 19, 2021 meeting for review and comment.

NEVADA COUNTY COORDINATED PUBLIC TRANSIT - HUMAN SERVICES TRANSPORTATION PLAN UPDATE

As part of the regional transportation planning process, the Nevada County Transportation Commission (NCTC), in coordination with Nevada County and the Town of Truckee, contracted with the consultant firm GHD to update the Nevada County Coordinated Public Transit - Human Service Transportation Plan (NCCPT-HSTP). This project will facilitate continued coordination between health and human services and transportation stakeholders, identify the existing transportation needs in Nevada County, and identify potential solutions.

The consultant has collected data regarding the public transportation options, human services transportation services, and private transportation options in western and eastern Nevada County. GHD has also documented the transit needs and gaps in service based on the review of demographic and economic data, unmet transit needs data, and input from stakeholder interviews, online surveys, and an online public workshop. The consultant is currently preparing draft strategies directed at meeting the identified transit needs.

An online public workshop will be held in early April to review the study findings and draft alternatives. Following the public workshop, the consultant will incorporate input and prepare the Draft NCCPT-HSTP, which will be presented to the Transit Services Commission at their May 19, 2021 meeting for review and comment.

CALIFORNIA STATE TRANSPORTATION AGENCY - CLIMATE ACTION PLAN FOR TRANSPORTATION INFRASTRUCTURE (CAPTI)

On September 20th, 2019, Governor Gavin Newsom issued Executive Order (EO) N-19-19 which calls for actions from multiple state agencies to reduce greenhouse gas (GHG) emissions and mitigate the impacts of climate change. This includes a direct acknowledgement of the role the transportation sector must play in tackling climate change. The order states:

“California has ambitious and essential climate goals to transition to a healthier, more sustainable and more inclusive economy, including reducing GHGs 40% below 1990 levels by 2030... California has made substantial, measurable progress on our goals, but in recent years, direct tailpipe emissions from cars, ships, diesel trains, airplanes, and other transportation sources have remained a stubborn driver of greenhouse gas emissions, totaling 40.1 percent of all greenhouse gas emissions statewide.”

To further the State's climate goals, EO N-19-19 directs the California State Transportation Agency (CalSTA) to leverage discretionary state transportation funds to reduce GHG emissions in the transportation sector and adapt to climate change. The Executive Order directs CalSTA to align transportation spending with the State's Climate Change Scoping Plan where feasible; direct investments to strategically support smart growth to increase infill housing production; reduce congestion through strategies that encourage a reduction in driving and invest further in walking, biking, and transit; and ensure that overall transportation costs for low-income Californians do not increase as a result of these policies. Further, EO N-79-20 directed the state to invest in creating new clean transportation options in urban, suburban, and rural settings for all Californians, as well as for goods movement.

In response, CalSTA has begun development of the Climate Action Plan for Transportation Infrastructure (CAPTI), and NCTC staff have been following and coordinating with the Rural Counties Task Force and North State Super Region groups who are actively engaged with the California State Transportation Agency (CalSTA). One main issue of concern regarding the Draft Investment Strategies (attached), is related to Strategy 4 and capacity increasing projects.

Regarding Strategy 4, NCTC staff recognizes that the focus in the CAPTI is to promote projects that do not increase passenger vehicle travel and vehicle miles traveled and rather to consider alternative strategies to reduce congestion especially in urban areas; however, there needs to be recognition that in some suburban and rural areas of the state, strategic capacity increasing projects are appropriate and the need for the project is not always driven by congestion. Also, many of these rural projects do not significantly increase Vehicle Miles of Travel, but are needed to improve safety, operations, connectivity, and to facilitate evacuation in high wildfire risk areas. NCTC staff have expressed these concerns and are waiting to see the language contained in the Draft CAPTI report, which is anticipated to be released in early March for review and comment.

attachment



Fundamental to this vision is a continued commitment to a “fix-it-first” approach to our transportation system—ensuring the continued maintenance and repair of transportation infrastructure necessary to serve communities and support the state’s goals.

Investment Strategies to Reduce Emissions & Prepare for Climate Change

EO N-19-19 directs CalSTA to leverage state funding programs where the State plays a role in scoping, recommending, or selecting specific projects to further the implementation of this transportation vision. These specific funding programs are as follows:

- Active Transportation Program (ATP)
- Interregional Transportation Improvement Program (ITIP)
- Local Partnerships Program (LPP)
- Solutions for Congested Corridors (SCCP)
- State Highway Operations & Protection Program (SHOPP)
- Trade Corridor Enhancement Program (TCEP)
- Transit & Intercity Rail Capital Program (TIRCP)

Although California’s statewide transportation funding programs have different statutory aims and invest in different types of infrastructure, collectively they can help us work towards our transportation vision. Understanding that there isn’t a one-size-fits-all approach to meeting our vision across the state’s diverse communities, a range of investment strategies are needed to reach the outcomes outlined in the draft CTP 2050. These investment strategies will work to reduce our dependence on driving, increase multi-modal options for all communities, and equitably meet our climate goals. In turn, these programs should collectively focus on prioritizing projects that align with the following investment strategies, as applicable within their existing program intent.

State investments should deploy the following strategies, as applicable:

1. **Reduce public health harms and maximize benefits to disproportionately impacted** disadvantaged communities, low-income communities, and communities of color, in urbanized and rural regions and involve these communities early in decision-making. Investments should also avoid placing new or exacerbating existing substantial burdens on communities, even if unintentional.
2. **Make safety improvements to reduce fatalities and severe injuries of all users towards zero** on our roadways and transit systems by focusing on context-appropriate speeds, prioritizing vulnerable user safety to support mode shift, and ultimately implementing a safe systems approach.
3. **Assess physical climate risk** as standard practice for transportation infrastructure projects to enable informed decision making, especially in communities that are most vulnerable to climate risks.
4. **Promote projects that do not increase passenger vehicle travel**, particularly in urbanized settings where other mobility options can be provided. Projects should aim to reduce vehicle miles traveled (VMT) and not induce significant VMT growth. When addressing congestion, consider alternatives to highway capacity expansion, such as providing multimodal options in the corridor, employing demand management strategies (i.e. pricing), and using technology to optimize operations.
5. **Build towards an integrated, statewide rail and transit network**, centered around the existing California State Rail Plan that leverages the California Integrated Travel Program to provide seamless, affordable, multimodal interregional travel options to all.
6. **Promote compact infill development while protecting residents and businesses from displacement** by supporting transportation projects that support housing for low income residents near job centers, provide walkable communities, and address affordability to reduce the housing-transportation cost burden and reduce auto trips.
7. **Progress developing a zero-emission freight transportation system** that avoids and mitigates environmental justice impacts, reduces criteria and toxic air pollutants, improves freight's economic competitiveness and efficiency, and integrates multi-modal design and planning into infrastructure development on freight corridors.
8. **Incorporate safe and accessible bicycle and pedestrian infrastructure** on portions of the State Highway System that intersect active transportation networks, provide accessibility for transit users, or serve as small town or rural main streets, particularly in low income and disadvantaged communities across the state.
9. **Include investments in light, medium, and heavy-duty zero-emission-vehicle (ZEV) infrastructure** or supportive infrastructure as part of larger transportation projects. Support the innovation in and development of the ZEV market and help ensure ZEVs are accessible to all, particularly to those in more rural or remote communities.
10. **Protect natural and working lands** from conversion to more intensified uses by supporting local and regional conservation planning that focuses development where it already exists to help retain carbon sequestration benefits.



March 2021
Caltrans District 3 Project Status Report

Highway 20		
0H690 NEV/PLA Turnouts	CO-RTE-PM	NEV - 20 - 25.15 (+ other various locations in other counties)
	Location	In Nevada county on Route 20 and Placer county on Route 193 at various locations.
	Description	Construct Turnouts
	Funding Source	SHOPP - Operational Improvements (310)
	Total Cost	\$3,203,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Winter 2021.
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibrigh Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Winter 2021.
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs), and shoulder widening.
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	Target completion July 2021.
	Design	Target completion March 2023.
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sing panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	Target completion March 2022.
	Environmental	Target completion August 2023.
	Design	Target completion March 2025.
0H210 Culvert Rehab (South)	CO-RTE-PM	NEV - 49 - 0.0/7.5
	Location	From Placer County Line to North of Lime Kiln Rd.
	Description	Culvert rehabilitation.
	Funding Source	SHOPP - Drainage (151) **SB1**
	Total Cost	\$5,153,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen SR 49 to a four-lane highway with a continuous median/left-turn lane and 8-foot shoulders.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$75,106,000
	Planning	COMPLETE
	Environmental	Target completion for Draft Project Report (DPR)/Draft Environmental Document (DED) is April 2021. Target completion for Project Acceptance and Environmental Document (PA&ED) is August 2021. Caltrans will have another public meeting after the Draft Environmental Document is complete (approx. April/May 2021) to present the alternatives to the public for comment and a preferred alternative will be selected.
	Design	Target completion August 2025.
Construction	Construction is expected to begin Summer 2026. Target completion Fall 2028.	

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**March 2021
Caltrans District 3 Project Status Report**

3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane, install transportation management system (TMS) elements, rehab pavement, and rehab culverts.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$52,840,000
	Planning	This project is waiting to be programmed into the 2022 SHOPP.
	Environmental	Target completion March 2023.
	Design	Target completion August 2025.
Construction	Construction is expected to begin Summer 2026. Target completion Fall 2028.	
3H640 Wolf/Combie	CO-RTE-PM	NEV - 49 - 1.5/2.6
	Location	In Nevada County, on Route 49, from 0.18 mile south of Wolf Road/Combie Road to 0.17 mile north of Wolf Road/Combie Road.
	Description	Safety - Construct acceleration lanes.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$4,115,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Winter 2021.	
3H650 Round Valley	CO-RTE-PM	NEV - 49 - 8.3/8.7
	Location	In Nevada County on Route 49 from 0.1 mile south of Round Valley Road to 0.1 mile north of Quail Creek Drive.
	Description	Safety - Construct two-way left-turn lane.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$4,233,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2021.	
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorensen Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	Target completion June 2021.
	Design	Target completion March 2022.
Construction	Construction is expected to begin Summer 2023. Target completion Summer 2024.	
Interstate 80		
2H550 Zero Emission Vehicle (ZEV) Charging Stations	CO-RTE-PM	VAR - VAR - VAR
	Location	In Glenn, Colusa and Nevada Counties at Various Locations. One location is at the Donner Safety Roadside Rest Area (SRRA).
	Description	In response to the Governor's order, this project proposes to install ZEV charging stations at select SRRA's.
	Funding Source	SHOPP - Misc (999)
	Total Cost	\$2,865,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Spring 2021.	
3F250 Slope Stabilization	CO-RTE-PM	NEV - 80 - 29.1/29.4
	Location	Near Truckee from east of Floriston Road to west of Farad Undercrossing.
	Description	Stabilize cut slope.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$12,665,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Spring 2021.	



**March 2021
Caltrans District 3 Project Status Report**

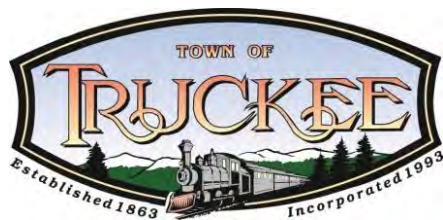
1H010 Slope Stabilization	CO-RTE-PM	NEV - 80 - 28.3/28.7
	Location	Near Truckee from .2 mile east of Truckee River Bridge to .8 mil west of Farad U/C.
	Description	Construct rockfall wire mesh drapery, flatten cut slope, construct rockfall barrier, rehab drainage.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$14,390,000
	Planning	COMPLETE
	Environmental	COMPLETE
2H000 Slope Stabilization	CO-RTE-PM	NEV - 80 - 29.5/29.7
	Location	Near Truckee, from Farad UC (Br#17-0064) to 2.17 miles west of Sierra Co. Line.
	Description	Reduce maintenance worker exposure and reduce rockfall hazard to freeway traffic at this cut slope location.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$5,570,000
	Planning	COMPLETE
	Environmental	COMPLETE
2H690 Slope Stabilization	CO-RTE-PM	NEV - 80 - 31.4/31.8
	Location	Near Truckee, 1.88 miles east of Farad UC (Br# 17-0064) to the Sierra County Line.
	Description	Rockfall Mitigation
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$8,730,000
	Planning	COMPLETE
	Environmental	COMPLETE
3H560 Yuba Pass SOH Bridge Replacement	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	Target completion December 2021.
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Repair distressed pavement and design to current standards.
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	Target completion February 2022.
3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$64,259,000
	Planning	COMPLETE
	Environmental	Target completion January 2024.
1H180 Rumble Strips	CO-RTE-PM	NEV - 80 - 13.00/15.50
	Location	In Truckee from west of Donner Park OC (BR#17-0045) to Trout Creek UC (BR#17-0031).
	Description	Pavement Rehabilitation.
	Funding Source	SHOPP Pavement Rehabilitation (122)
	Total Cost	\$23,921,000
	Planning	COMPLETE
	Environmental	Target completion March 2021.



**March 2021
Caltrans District 3 Project Status Report**

Highway 89		
1J170 CAPM & Drainage Improvements	CO-RTE-PM	NEV - 89 - 0/0.529
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of Route 80 in Truckee.
	Description	Class 2 pavement CAPM, rehabilitate drainage and replace 2 Extinguishable Message Signs (EMS).
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$14,370,000
	Planning	This project is waiting to be programmed into the 2022 SHOPP.
	Environmental	Target completion Fall 2023.
	Design	Target completion March 2025.
Construction	Construction is expected to begin in Summer 2025. Target completion Fall 2027.	

Highway 174		
4F370 Hwy 174 Safety Improvement Project	CO-RTE-PM	NEV - 174 - 2.7/4.6
	Location	In Nevada County, near Rollins Lake, from Maple Way to You Bet Road.
	Description	Safety - This project proposes to realign curves, widen shoulders, add a left turn lane at Greenhorn Access Rd., and improve the clear recovery zone.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$27,368,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2021.	
3F680 ADA Upgrades	CO-RTE-PM	NEV - 174 - 9.7/10.1
	Location	In Grass Valley from Park Street to Highway 20.
	Description	Upgrade ADA infrastructure including curb ramps, cross slopes, driveways, etc.
	Funding Source	SHOPP - ADA (361)
	Total Cost	\$4,950,000
	Planning	COMPLETE
	Environmental	COMPLETE Caltrans is working with the City of Grass Valley to relinquish this section of highway.
	Design	N/A because of relinquishment
Construction	N/A because of relinquishment	



MEMORANDUM

Date: March 4, 2021
To: Nevada County Transportation Commission
From: Kelly Beede, Administrative Analyst II
Subject: Truckee TART Update

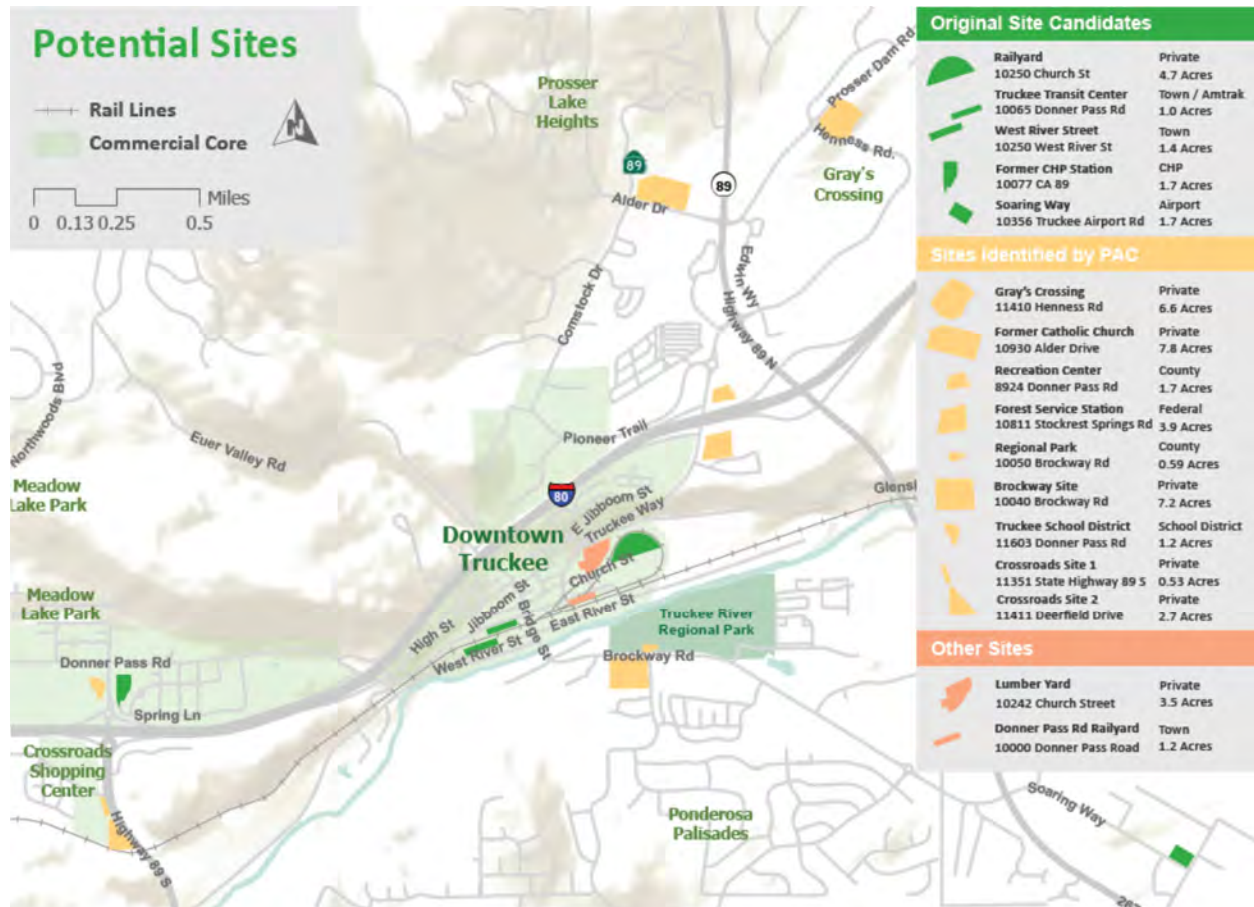
The first half of this fiscal year has been busy despite COVID-19. Paratransit Services was awarded the new operating contract that runs July 1, 2020 through June 30, 2027. The Town received two proposals and Paratransit's vehicle revenue hourly (VRH) rate was 9% lower than the other proposer, MV Transportation. Paratransit's VRH rate under this new contract is 15% higher than under their prior contract with the Town, primarily due to increasing staff wages and incentives to be more competitive with the other area transit providers (Northstar and Placer County), to provide a higher living wage and to increase employee retention. The total estimated contract amount over the seven years is \$6,229,047.

The Transit Center Relocation Feasibility study was completed in October 2020 and a preferred site has been identified. A robust public process was a key component of this study. A 20-member Project Advisory Committee was formed with four meetings held in February, June and November of 2019 and in May of 2020. Members of the public also attended each of these meetings. Three pop-up outreach events were held at two Truckee Thursdays and at Truckee Day. A community workshop that included a site tour was held in February 2020, and staff presented the project at the March 2020 Truckee Downtown Merchants Association meeting. Over the course of 18 months, nine public meetings were held to provide project details, solicit input and vote on a preferred site.



In addition to the public meetings, a questionnaire was made available on the project website (www.TruckeeTransitCenter.com) and was distributed through social media, on the buses, at the pop-up outreach events, and via telephone to transit clients. A total of 122 questionnaires were completed. The website also had a comments portal and facilitated project site voting for those who could not attend a public meeting.

Town staff had identified five initial potential sites and ten additional potential sites were identified at the first PAC meeting as reflected below.



At the second PAC meeting, the Committee narrowed down the 15 sites to five sites based on a discussion of property ownership, use and availability, site compatibility with area planning documents, location to services, bus circulation, etc. The five sites were located on Brockway Road, in the Railyard North Balloon Track, along the new Railyard parking area east of the Beacon Gas Station, the empty lot on the east side of Roundhouse Way, and the existing transit center location at the Train Depot.

The third PAC meeting consisted of ranking the five sites based on additional analyses and basic site designs provided by the consultant team. Upon further discussion about each of the five sites including site availability, planned uses, impact to existing transit routes, and location to destinations, the PAC then participated in a dot exercise ranking the sites (first through fourth choices). The top three site locations included the new Railyard parking area east of the Beacon Gas Station, the Railyard North Balloon Track, and the existing location at the Train Depot.

With the final three sites determined by the PAC, the consultant team prepared detailed conceptual site designs for each of the three sites as shown below.



Railyard Parking Area East of Beacon Gas Station

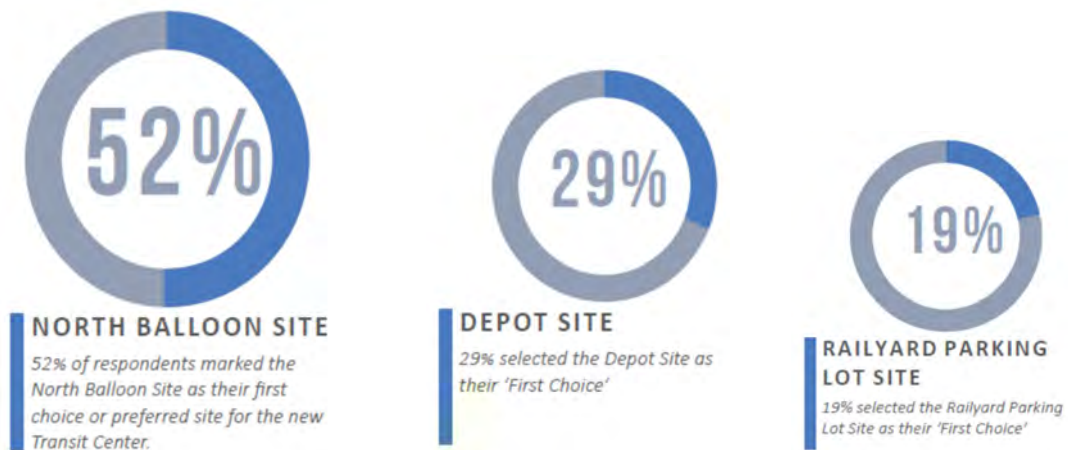


Railyard North Balloon Track



Existing Transit Center

Town staff and the consultant team presented the information on the final three sites at the February 2020 community workshop, the March 2020 Truckee Downtown Merchants Association meeting, and the final PAC meeting held in May 2020. Participants “voted” on the three sites at each of the meetings. Information packets on the three sites were also available on the project website for voting. The community outreach efforts and voting opportunities resulted in the Railyard North Balloon Track as the preferred site location as shown below.



The Railyard North Balloon Track site is currently owned by Truckee Development Associates. The Railyard Master Plan Agreement identifies that 25,000 square feet of land may be purchased by the Town for \$1.00 and an additional 25,000 square feet may be purchased by the Town at fair market value. Given that the Railyard North Balloon Track conceptual design footprint is nearly 40,000 square feet the Town has initiated an appraisal that should be

completed by early summer. The Town is also in the process of pursuing funding for property acquisition, design and construction estimated to cost \$7 million. The complete study report can be downloaded or viewed from the project website www.TruckeeTransitCenter.com.

A new transit shelter and bus pullout were built on Estates Drive adjacent to the Truckee Donner Senior Apartments and Truckee Pines Apartments. The existing bus stop at this location has been our highest ridership stop, which had no passenger amenities or adequate bus pullout. During winter, it is particularly challenging for passengers to wait outside in cold, snowy conditions for the bus that may be running behind schedule due to the winter weather. Similarly, on hot summer days when temperatures reach above 90 degrees, waiting in the heat can pose challenges to passengers as well. This project provides a greatly needed and improved transit passenger amenity that provides shelter from the elements, passenger seating for comfort, and solar lighting and handrails for safety. The project was primarily funded by Community Development Block Grant program revenue.



We continue to feel the impacts of the COVID-19 pandemic. Since April 2020, passengers have been required to wear masks on the buses and around transit facilities (stops, shelters). We provide masks to those who do not board with their own, hand sanitizer is also available to passengers, and buses are sanitized on a daily basis. The Local Route ridership has significantly fluctuated over the past 7 months compared to the prior year with ridership in the Summer down 18%, up 17% in the Fall, and dropping 25% over Winter. Dial-A-Ride ridership on average is down 63% over the same time period. The Night Service that operates between Truckee and the Northstar and Squaw Valley resorts was suspended on December 10, 2020 due in part to the additional restrictions implemented by the State and the shortage of drivers that our operator is experiencing. Placer County had also suspended their night service for the same reasons. We are hopeful that both our night services will be reinstated for the Spring schedule that starts on April 5, 2021.

Please contact me (kbeede@townoftruckee.com) with any questions or comments. Thank you.



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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<http://new.nevadacounty.com>

Sean Powers,
 Community Development Agency Director

Trish Tillotson, Director of Public Works
 Robin Van Valkenburgh, Transit Services Manager

TRANSIT SERVICES COMMISSION
Information Item

MEETING DATE: March 17, 2021

TO: Transit Services Commission

FROM: Robin Van Valkenburgh, Transit Services Manager

SUBJECT: **Gold Country Stage Operations Report for January - February 2021**

RECOMMENDATION: Accept the report.

BACKGROUND: Gold Country Stage (GCS) operates fixed route bus service Monday through Saturday, serving the communities of Grass Valley, Nevada City, Penn Valley, Rough and Ready, Lake Wildwood, Alta Sierra and Lake of the Pines. GCS also provides regional bus service to Auburn Monday through Friday, providing connections to Placer County Transit, Auburn Transit and Amtrak. The following performance metrics are captured and reported on a monthly basis.

System Performance Snapshot

January: Ridership 5,183 – 69%
 Farebox 7.5 % - 17%
 On-time Performance: 83.4 %
 Fare Revenue: \$10,632 – 44%

February: Ridership 5,208 - 68%
 Farebox 6.3 % - 38%
 On-time Performance: 86.8%
 Fare Revenue: \$8,592 -56%

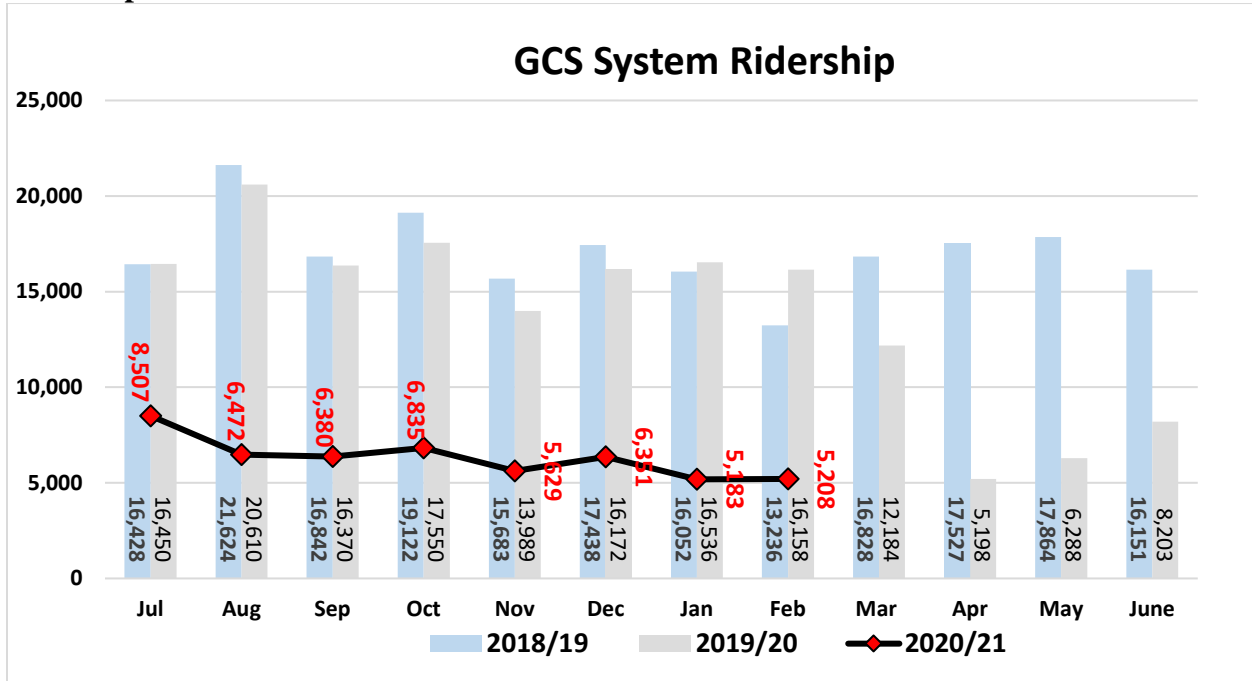
Current County COVID Monitoring Status: Purple – Widespread Limited services available, limited movement encouraged.

In response to the COVID-19 pandemic, the following actions were taken.

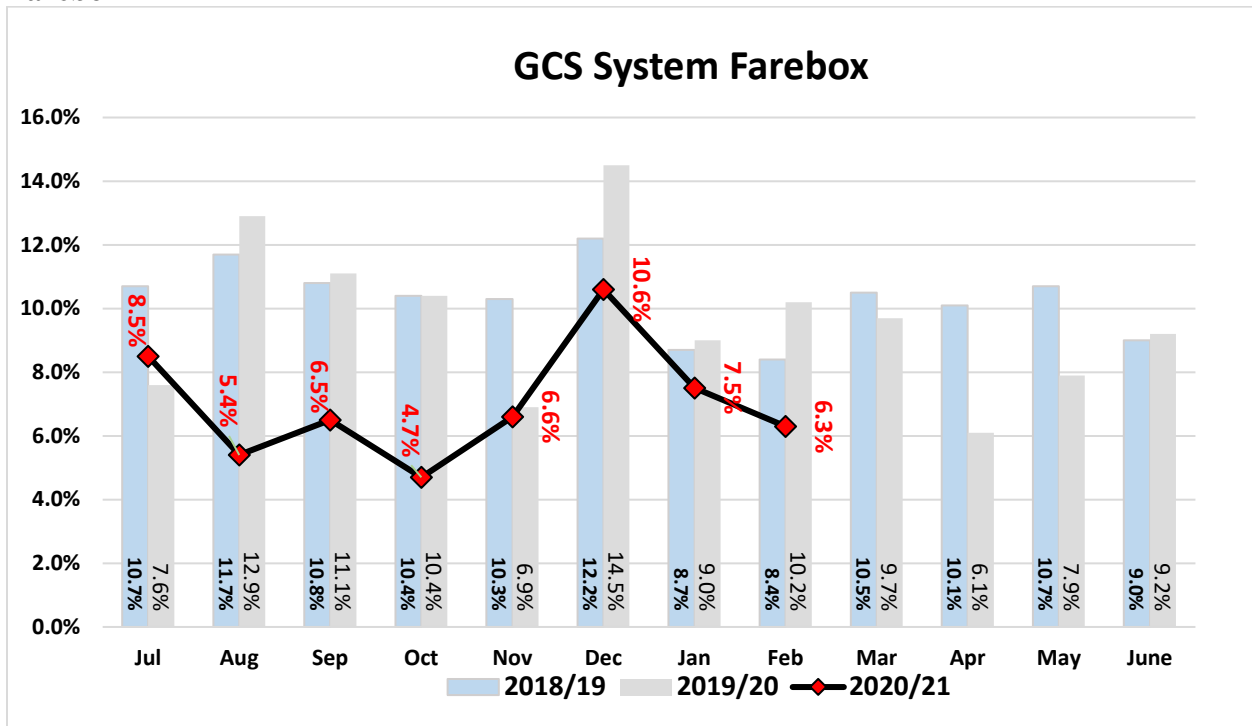
- March 12, 2020: Staff implemented nightly sanitizing of all buses.
- March 18, 2020: Gold Country Stage and Gold Country Lift implement free fares through April 30, 2020. This is made possible through the use of Low Carbon Transit Operations Program (LCTOP) grant funds.
- April 1, 2020: Due to severe reduction in ridership and to accommodate recommended social distancing and shelter-in-place protocols, GCS and GCL implement reduced schedule service based on regular Saturday service schedules.

- April 22, 2020: In an effort to meet potential service demand for seniors sequestered during COVID-19, Gold Country Lift begins offering On-demand Senior (65+) Dial-a-Ride service within the current ADA paratransit service area.
- April 27, 2020: Gold Country Stage and Gold Country Lift extend free fares through May 31, 2020.
- May 26, 2020: Gold Country Stage and Gold Country Lift extend free fares through June 30, 2020.
- June 26, 2020: Gold Country Stage and Gold Country Lift extend free fares through July 31, 2020.
- August 1, 2020: Gold Country Stage began charging regular fares.

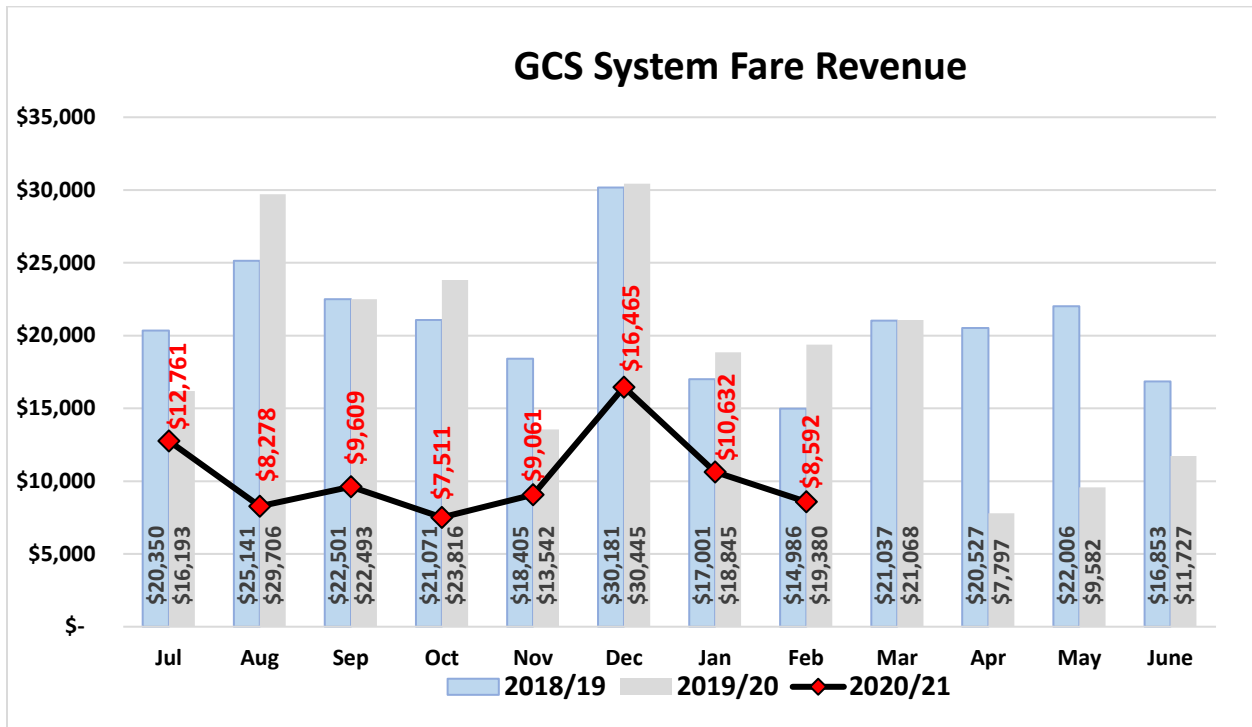
Ridership



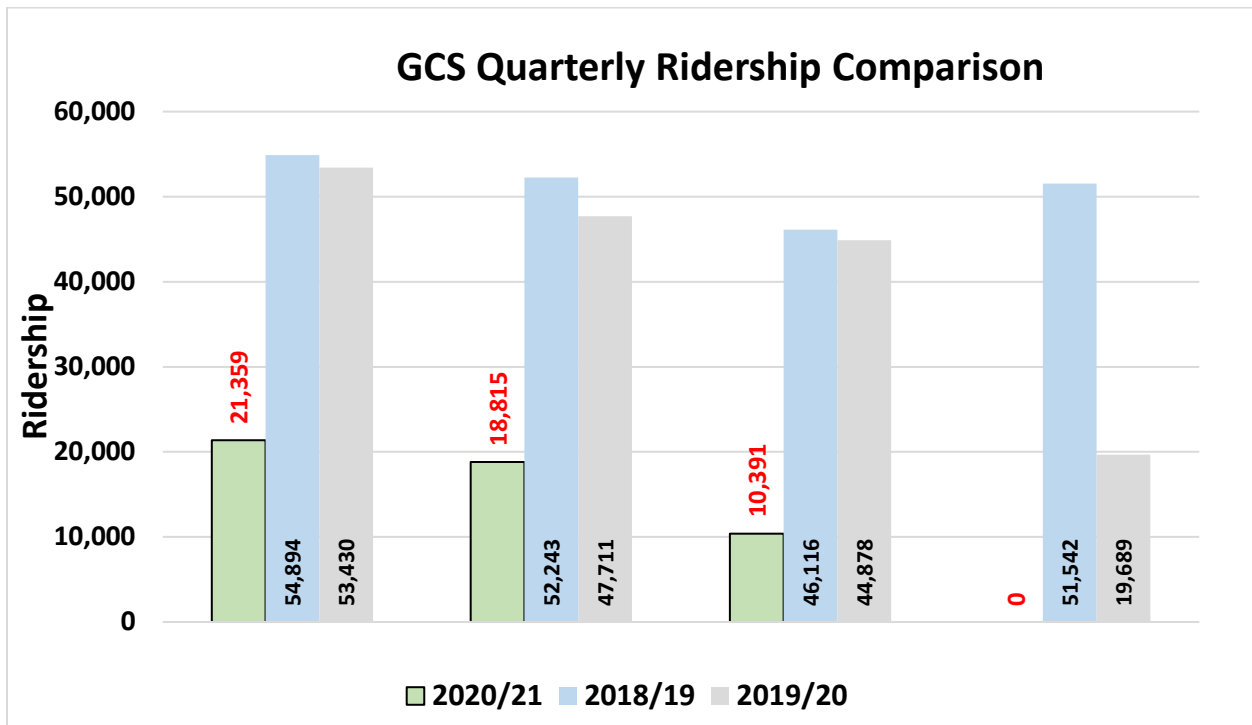
Farebox



GCS Fare Revenue



GCS Quarterly Ridership



As noted above in the system performance snapshot and graphics, GCS has experienced severe ridership loss due to the COVID-19 pandemic. While we saw a minor increase in ridership in the months of June and July of 2020, corresponding with the initial reopening of the state, we see that all aspects of the system have remained significantly impacted due to the Coronavirus.

Year-to-Date

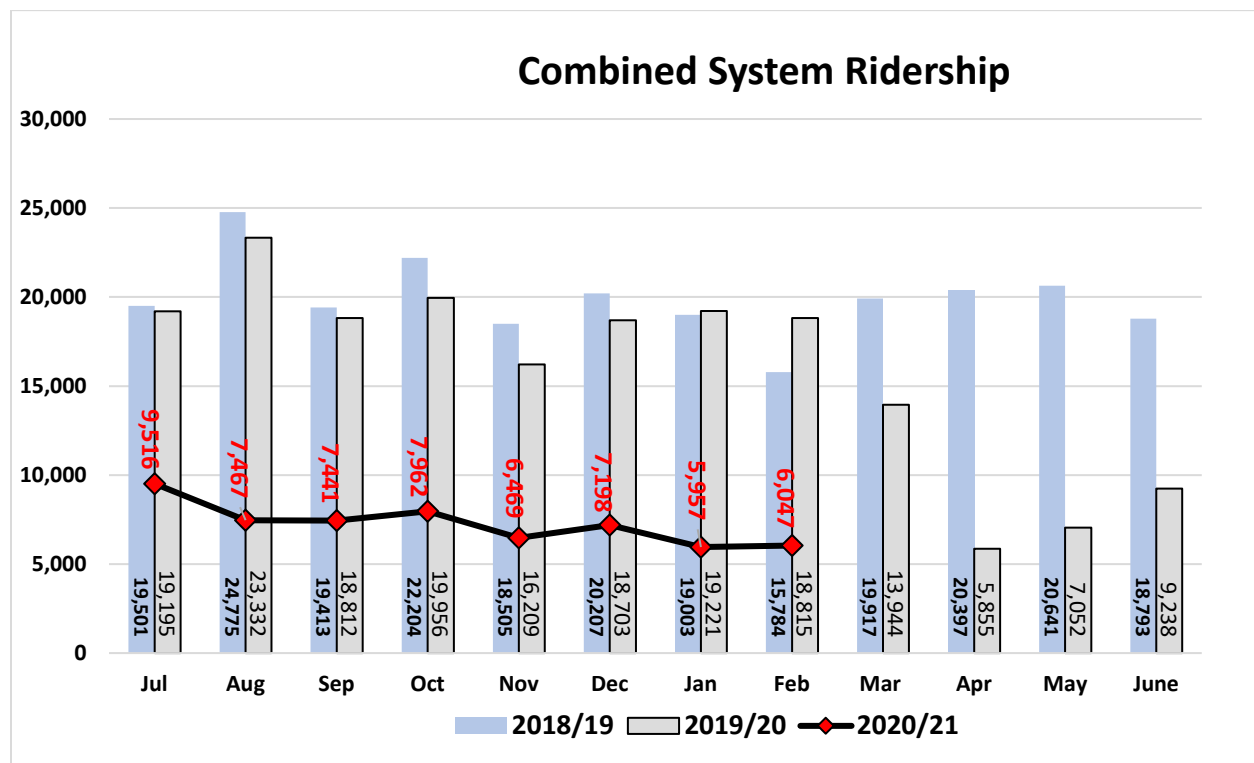
Overall Gold Country Stage ridership shows a decrease of 62 percent (50,565 in FY20/21 v 133,835 in FY19/20) for the first two plus quarters when compared to the same time in prior year.

Overall year-to-date the Farebox Recovery Rate (FRR) is 7 percent, which is 32 percent lower than prior year (10.3 percent FY19/20) through the first two plus quarters.

Combined Services (GCS and GCL)

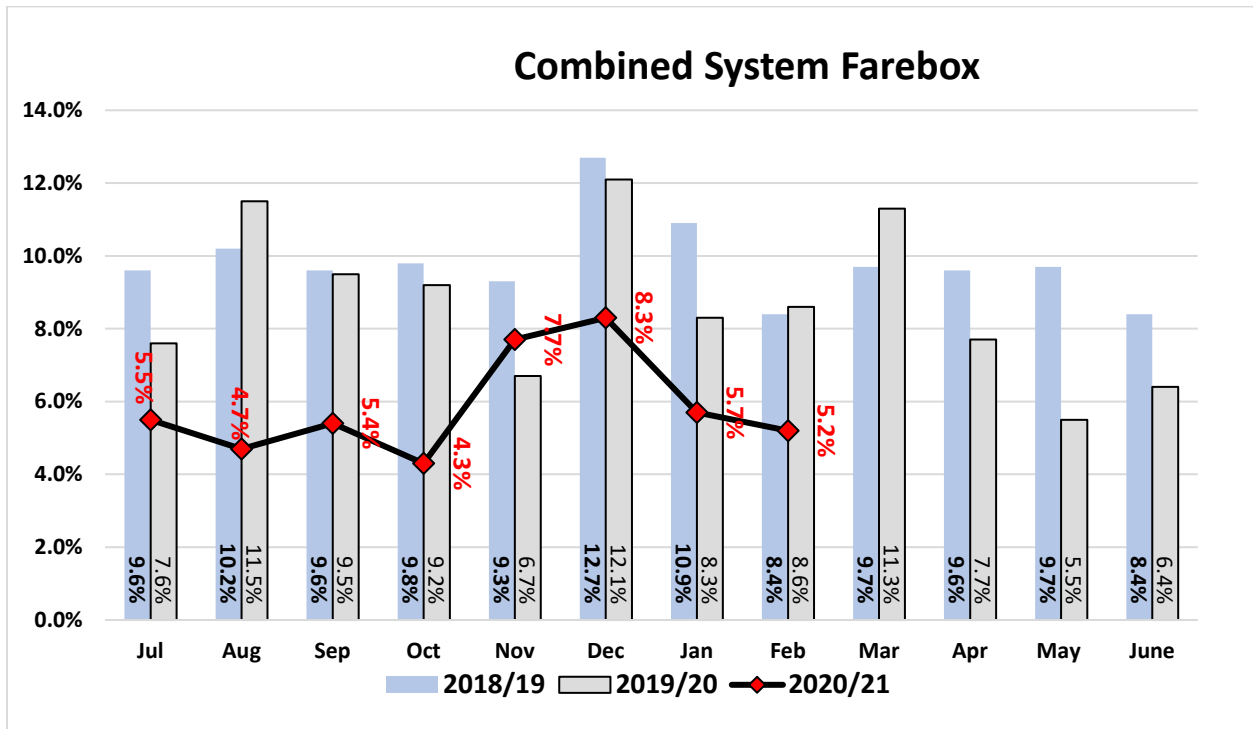
The following graphics provide an overview of the GCS and Gold Country Lift Monthly Operations Reports, combining operational data and fare box from both entities. Overall total system ridership is down 62 percent for the first two plus quarters when compared to prior year (FY20/21 58,057 vs. FY19/20 154,243).

Ridership



The combined system Farebox Recovery Rate (FRR) is 5.9 percent year-to-date, which is approximately a 36 percent decrease from prior year (FY19/20 9.2 percent).

Farebox



Please contact me if you have any questions prior to the March 17, 2021 TSC Meeting.
TT:RVV



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TRANSIT SERVICES COMMISSION
Information Item

MEETING DATE: March 17, 2021

TO: Transit Services Commission

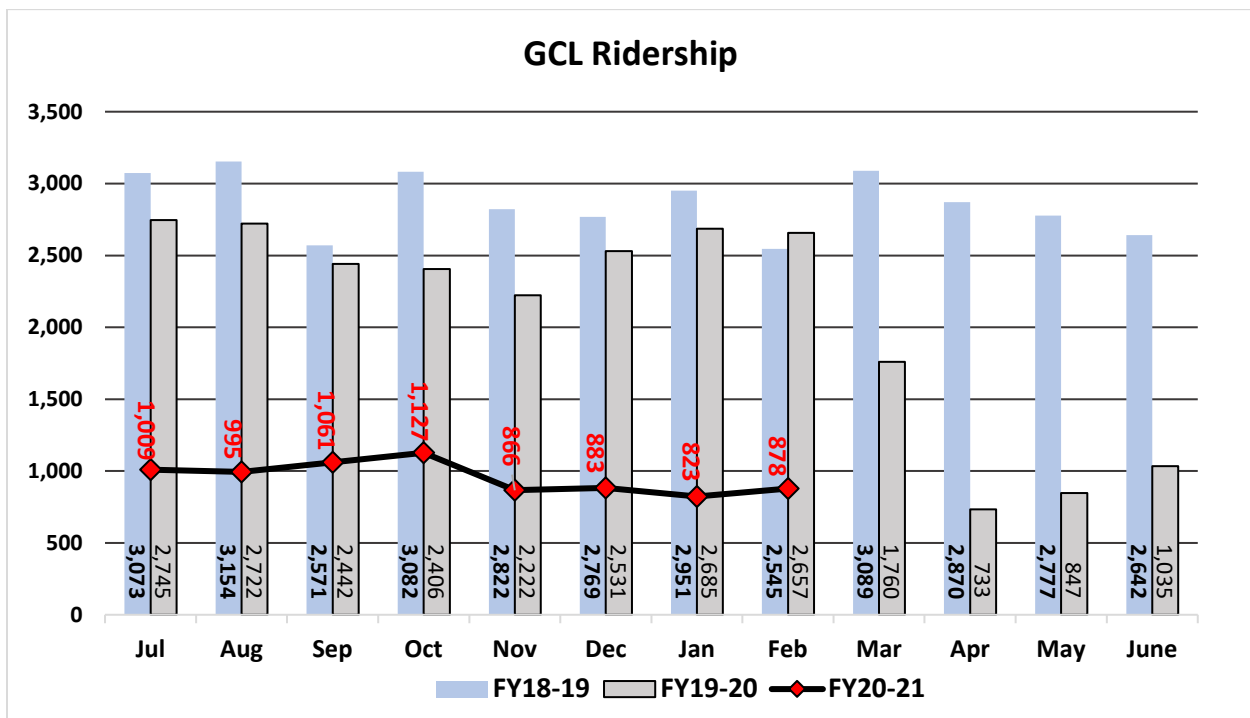
FROM: Robin Van Valkenburgh, Transit Services Manager

SUBJECT: Gold Country Lift Operations Report for January – February 2021

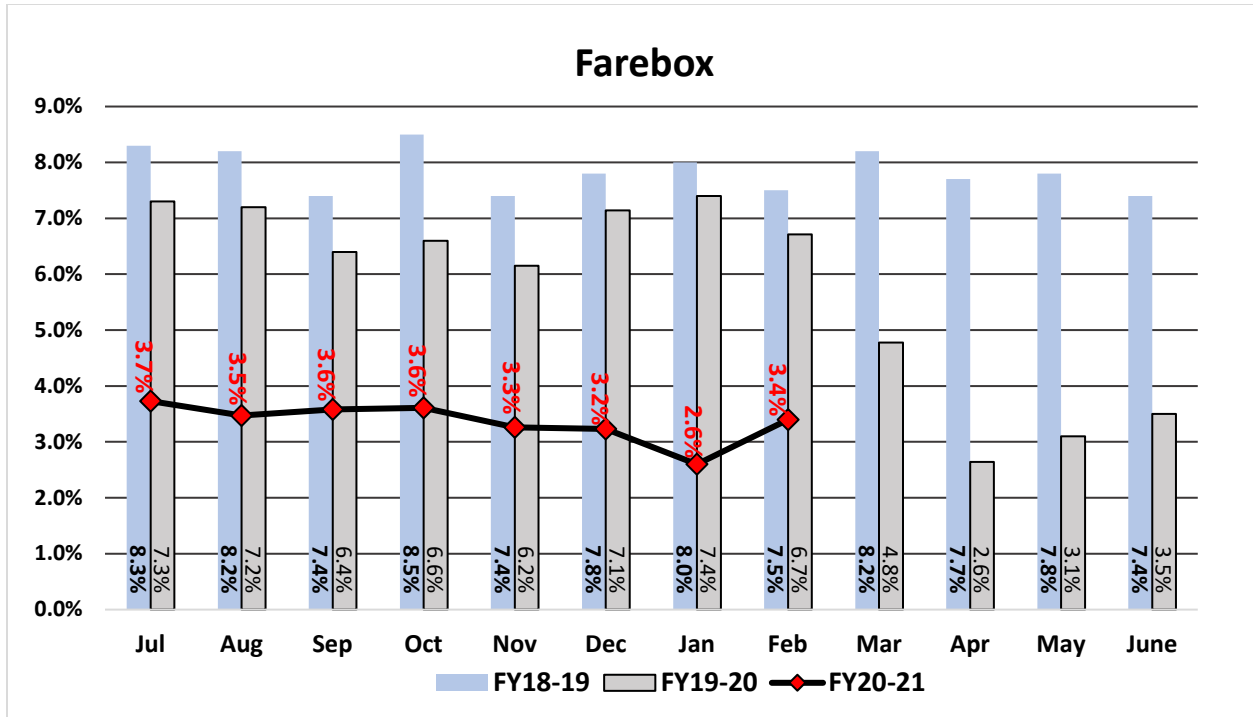
RECOMMENDATION: Accept the report.

BACKGROUND: Gold Country Lift (GCL) operates Americans with Disabilities Act (ADA) paratransit service Monday through Saturday, serving the communities of Grass Valley, Nevada City, Penn Valley, Rough and Ready, Lake Wildwood and Alta Sierra. The following performance metrics are captured and reported on a monthly basis.

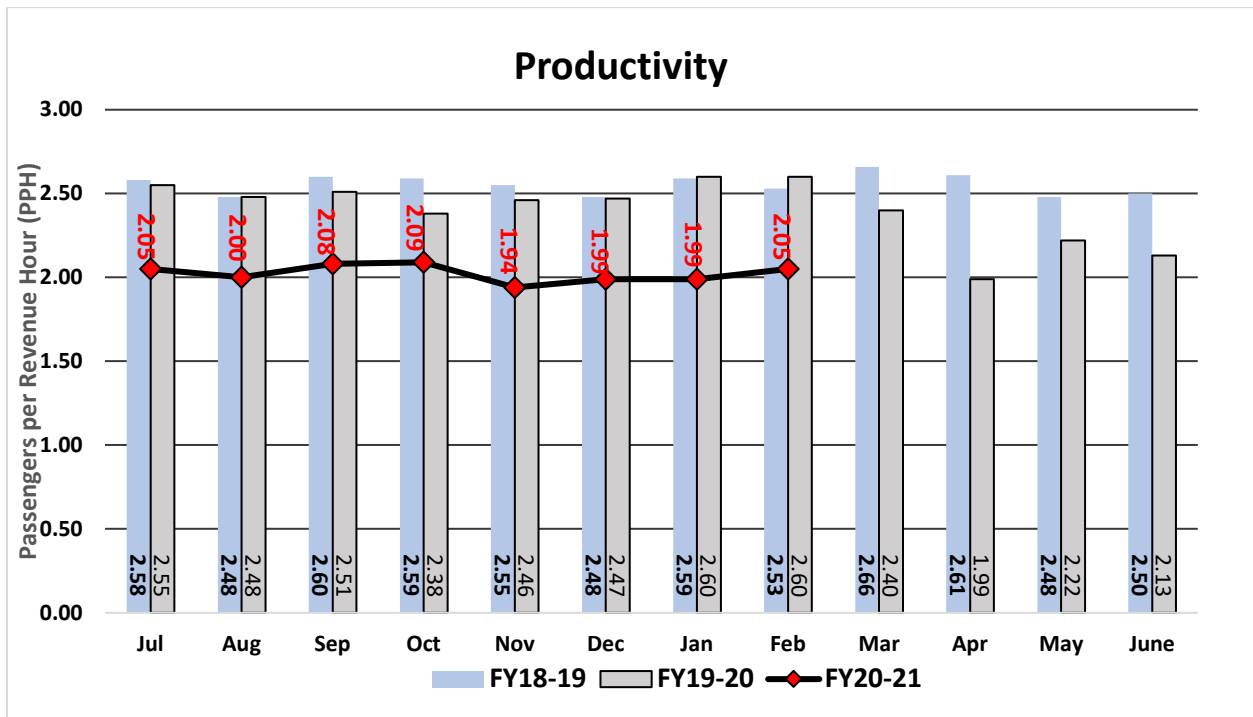
Ridership



Farebox



Passenger per Service Hour-PPH (productivity)



Year-to-Date

Total boardings year-to-date (YTD) have decreased approximately 62.5 percent compared to the first two plus quarters from prior year (FY20-21 7,642 vs. FY19-20 20,410).

The GCL farebox recovery rate (FBR) for FY20-21 YTD is 3.4 percent, which is 50 percent below prior year (FY19-20 6.9 percent). This is due to the increase in contract costs for Paratransit Services as well as significant ridership loss due to COVID-19.

Productivity for FY20-21 YTD is at 2.02 PPH which is 19.5 percent lower than prior year for the same period (FY20-21 2.02 vs. FY18-19 2.51)

No-Shows, Late Cancels & Denials

YTD No-Shows have decreased by 60 percent compared to prior year (FY20-21 141 vs. FY19-20 359).

YTD Late Cancels have decreased by 52 percent compared to prior year (FY20-21 270 vs. FY19-20 563).

There were no denials reported for the service year.

Senior Dial-A-Ride

Senior Dial-A-Ride services were implemented in April 2020, providing on-demand service to seniors 65 and over within the regular ADA service. Year-to-date we have provided a total of 240 trips, including 49 trips in January and 39 in December.

Please contact me if you have any questions prior to the March 17, 2021 TSC Meeting.

TT:RVV